



NEVADA STATE CONTRACTORS BOARD

5390 KIETZKE LANE, SUITE 102, RENO, NV, 89511 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150
8400 WEST SUNSET ROAD, SUITE 150, LAS VEGAS, NV, 89113 (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110
www.nscb.nv.gov

REQUEST FORM TO REOPEN CLOSED INVESTIGATION

Please complete the information below and include all supporting documentation or materials for the Board's review in consideration of the request for reopening a recently closed investigation.

PLEASE NOTE: Submission of this form does not guarantee a case will be reopened. Board staff will review the entire case file along with any new or supporting documentation provided, and make a determination if sufficient evidence exists to reopen the investigation, at which time you will be notified in writing.

COMPLAINT # _____

DATE OF REQUEST _____

NAME _____

PHONE _____

I am requesting my investigative case be reopened for the following reason(s):

- There are additional workmanship items of concern to me that were not identified during the course of the investigation – **Listing of specific workmanship items and location within home are required below.**
- I have new (hard/physical) evidence in support of the original complaint – **Submission of documents is required with this form.**
- I have obtained an independent, third party assessment in support of my original complaint – **Submission of documents is required with this form.**
- I have overall concerns with the investigative process and/or outcome of the complaint.
- Other

REQUIRED: Please provide a detailed explanation, based on the reason(s) selected above, on why you believe your case should be reopened for further investigation (**attach a separate sheet if more space is needed**).

FOR OFFICIAL BOARD USE ONLY

Date Received _____

Staff Assigned _____

Date Closed _____

Determination _____