



# *Horizons*

nevada™

state contractors board

August 2014





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## HAVE A SUGGESTION FOR THE NEXT ISSUE?

Send us an e-mail and let us know!

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## AVAILABLE ONLINE (click to view)

- [NSCB 2014-15 Strategic Plan](#)
- [Consumer brochures](#)
- [Contractor brochures](#)
- [NSCB Newsroom](#)
- [Residential Recovery Fund brochure - NEW TOOL FOR CONTRACTORS](#)

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# Message from Chairman Guy M. Wells



It's amazing the difference a year can make for an organization.

Having spent the last 12 months focused on partnering initiatives, the development of a mobile application to enhance our customers' experience when researching contractors' licenses,

continued widespread use of our building permit kiosks in Home Depot stores, improving internal operations and application hearing processes and creating new outreach programs for community managers and homeowners associations, the Nevada State Contractors Board now has the opportunity to set a new direction for the coming year.

During the coming year, we look forward to reporting our progress and successes in further developing the Board's use of technology to invest in new infrastructure, which will increase the capabilities for staff to assist the public.

As was seen following the 2013 legislative session, the need for enhanced technology is becoming more of a necessity than ever before. The Board spent the year implementing processes for electronic information sharing with other state agencies in an effort to communicate more effectively and expeditiously when a contractor fails to uphold his or her state mandated responsibilities.

This year, the Board is committed to furthering its technological efforts by investing in new infrastructure, which will increase the capabilities for staff to assist the public, and enhancing

the Board's website by providing the public with contractor license lists broken down by classification in each county.

With increased use of technology to share information, we are redoubling our commitment to ensure our electronic resources and data remain secure. The Board's Information Technology Department is in the midst of working with trusted vendors to put in place comprehensive and redundant systems to ensure all customer and proprietary NSCB information remains secure.

In fact, the IT Department has created an extensive strategic plan that will guide the Board's systematic approach to computer, telephonic and fiber optic maintenance, expansion and upgrades in the near future.

These are but a few of the initiatives we are setting out to achieve this year, and we feel confident in the value they will add to the Board's operations and our customers' experience. That is our goal, at least, when developing our strategic plan each year. As we sit down to discuss the prior year's challenges and successes, and as we develop new goals and objectives, we do our best to forecast the needs of the agency, our customers and the industry.

The Board remains committed to a progressive and aggressive approach toward adopting state-of-the-art technology to the benefit of our partners and customers. And staff is eager to explore new ways to use innovation to improve communications, outreach, education and protection of the public.

There is always excitement when embarking on a new strategic plan and setting out to accomplish new goals. It's a challenge we give ourselves every year, but it's the end result, reflecting on the journey and sharing our outcomes and experiences with you that we enjoy most.



# Message From Margi Grein, Executive Officer

Licensing staff held workshops and hearings to discuss changes to license classifications, streamlined the application denial process, developed classification lists by county to allow for more targeted license contractor searches among the public, and modified the licensing application to reduce applicant errors and omissions.



The Board takes customer service seriously, and works to make contact with homeowners, contractors, the media and others as streamlined and precise as possible. To help accomplish those goals, we recently upgraded the way we handle inbound telephone calls. New software and switching hardware aims to facilitate quicker response to customer calls. Installation is pending, and customer service employees will undergo training on the system once it is online.

As we progress toward making more information, forms and applications available online, we also are in the process of making our website more user friendly. By making the Board's online appearance more inviting and its internal technologies more efficient, we not only will aid our customers, but also make staff's daily work process more effective, leading to reduced times for license approvals and investigative outcomes.

Enforcement staff enhanced case outcome reports to include more expanded findings and evaluations, explored the use of alternative programs for contractors to utilize in lieu of fines, and offered post-certification training to interested compliance investigators.

On the public awareness and information

front, the Board increased its outreach efforts through a combination of statewide media placements and community presentations, including new public service announcements, a three-hour continuing education course for community managers and meetings with city personnel to promote Board resources and review legislative requirements.

In compliance with our Strategic Plan goal of increasing, expanding and strengthening partnerships with our stakeholders, the Board held a number of roundtable discussions with members of the industry. Additionally, Board staff participated in a variety of industry events, collaborated with industry experts on community presentations and worked with local and state officials on common interest initiatives.

In an effort to better prepare Board members for their service to the construction industry and fulfill their mandate to protect the health, safety and welfare of the public, Board staff updated and improved our Administrative Procedures Manual to better acquaint new Board members with the Board's many functions.

Several Board subcommittees met to discuss issues, develop solutions and provide guidance to staff. Ongoing Board training remained a priority.

Finally, we instituted many enhancements to the Board's internal operations including development and launch of a mobile application to verify license information and report unlicensed contracting activity in real time.

Staff also identified accounting and licensing software needs, evaluated viable options for replacing the current licensing and enforcement program and researched options for an audit of internal processes.

A handwritten signature in blue ink that reads "Margi A. Grein".



# Licensing

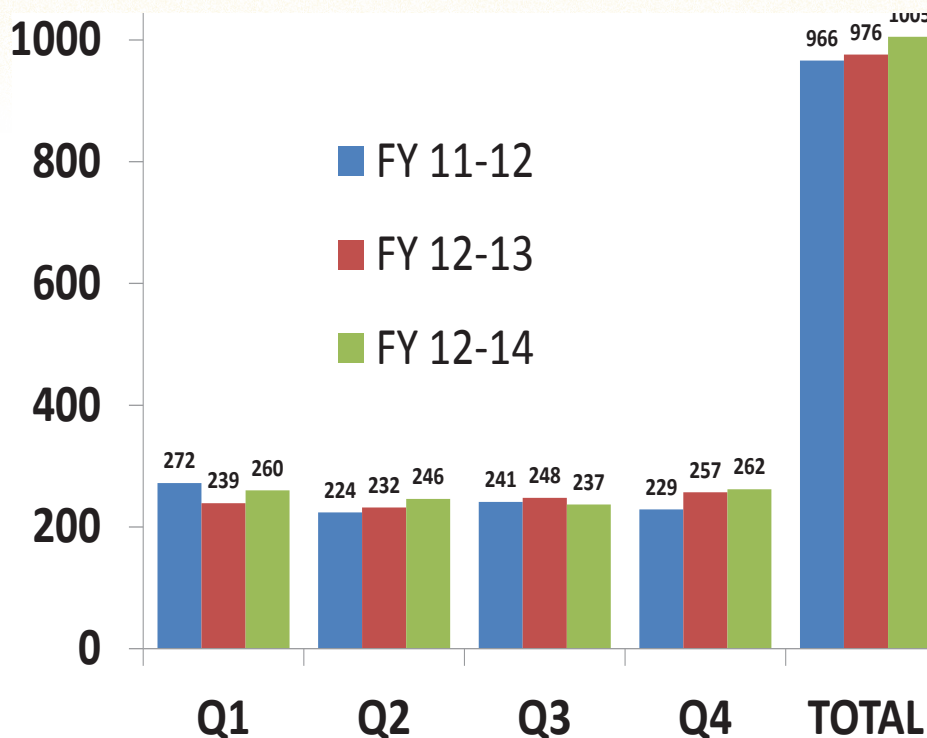
NSCB's Licensing Division is responsible for assisting individuals interested in obtaining a Nevada contractor's license, as well as processing license applications and ensuring all necessary qualifications are met.

Licensing data for the for Fiscal Year 2013-14, which ended on June 30, delivered positive news, continuing the stabilization of the construction industry that began in 2011. The Board received 1,516 new applications during the fiscal year, a 3.4 percent increase from 2012-2013, which in turn was a 6.7 percent gain over 2011-12. The Board issued more than 1,000 licenses (up 2.9 percent) and renewed 6,977 (up 2.2 percent) during the year. However, the active license count dipped slightly to 14,871 from 14,949 in 2012-13.

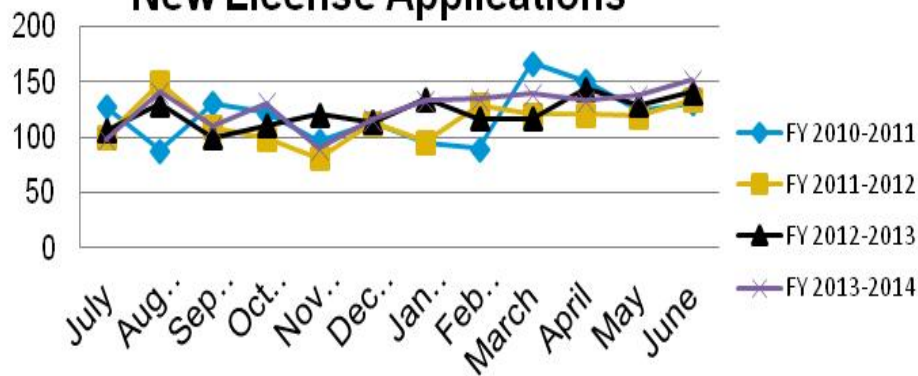
Look for the Board's new mobile application for contractor license searches and reporting of unlicensed contracting! Although still in the beginning stages, the licensing and information technology departments hope to launch the new application before the end of the year.

APRIL THROUGH JUNE 2014	
Licenses (Beginning of Quarter)	16,193
New Licenses Issued	262
Licenses Cancelled / Surrendered / Revoked	(307)
Variance in Suspended/Reinstated Licenses	16,113
Licenses (End of Quarter)	16,113

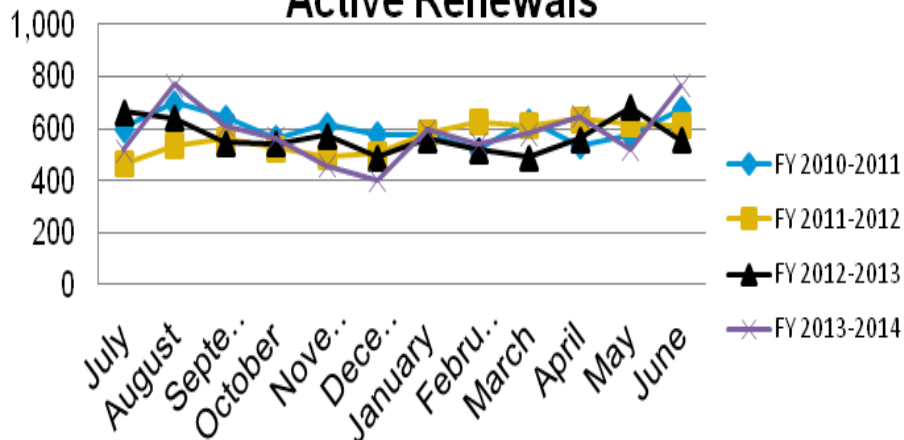
## Licenses Issued



## New License Applications



## Active Renewals



# Enforcement - Licensed Contractors

NSCB's Compliance Investigations Division assists homeowners and licensed contractors with contracting matters, such as workmanship issues, money owing complaints and violations of industry regulations.

## In compliance, not in trouble

Licensees can avoid regulatory headaches by following the law:

- Prominently display your license number and monetary limit on all bids, contracts and marketing material, including trade show displays, service vehicles, business cards, letterhead and websites.

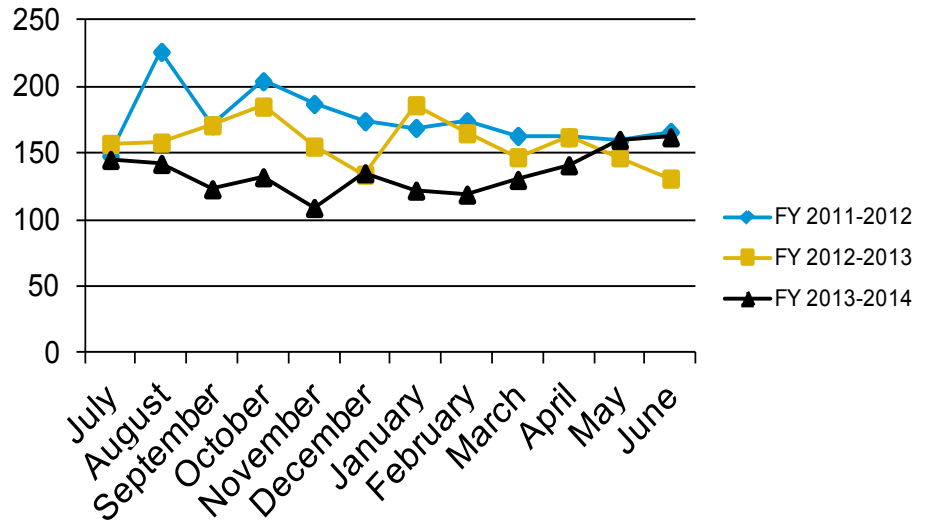
- If your address, qualifying person or other relevant information changes, notify the Board in writing within the statutory timeframe.

- Including the relevant Residential Recovery Fund language on all residential contracts.

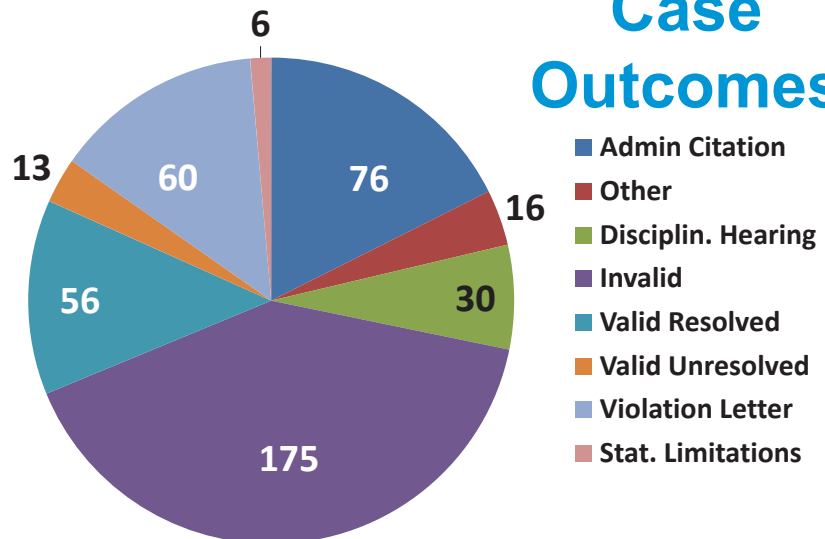
- Never advertise, bid or contract for work outside the scope or monetary limit of your license. When hiring subcontractors, always check that their licenses are active and valid for the work they are to perform.

- Don't forget to renew your license online. You also can find instructions on expanding the license's scope or limit, changing a business address or a qualified person and more at [www.nvcontractorsboard.com/contractor\\_apps.htm](http://www.nvcontractorsboard.com/contractor_apps.htm).

## Compliance Complaints



## Case Outcomes



### QUARTER 4 OVERVIEW

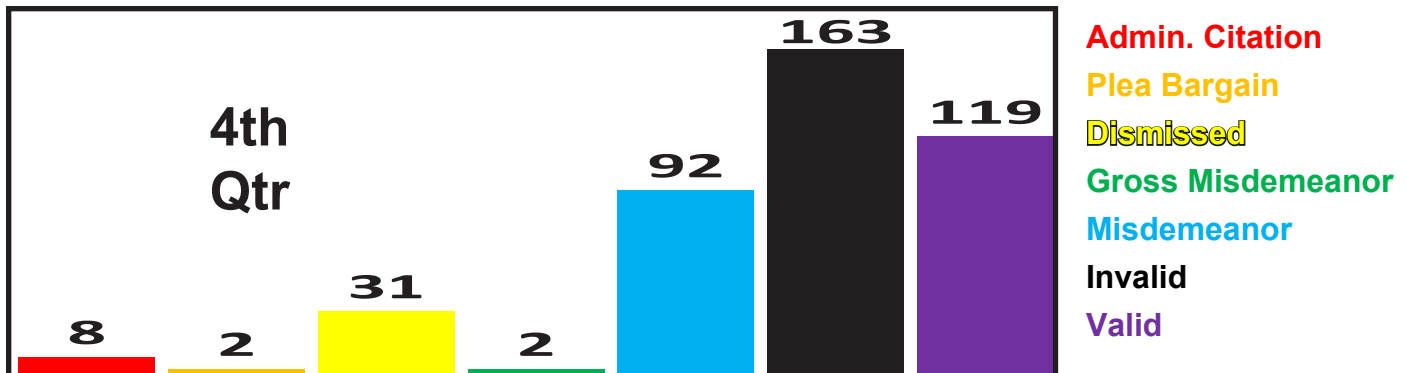
Opened Complaints: 159 Workmanship; 89 Money Owing; 229 Industry Regulation.  
 Closed Complaints: 435; Pending cases: 285  
 90 Administrative citations (\$79,650 in Fines)  
 33 Cases referred for Disciplinary Hearing (8 licenses revoked; \$36,100 in Fines).



# Enforcement - *Unlicensed Contractors*

NSCB's Criminal Investigations Division responds to all unlicensed contractor complaints. After gathering evidence, the Board submits cases to the district attorney, who may file and prosecute misdemeanor, gross misdemeanor or felony charges.

## Criminal Case Outcomes



### QUARTER 4 OVERVIEW

Complaints Opened: 1,194; Closed: 1,181; Pending: 1,184

- 484 Criminal charges filed
- 49 Administrative Citations
- 363 Criminal convictions

**More than \$3.3 million in project costs was lost to unlicensed contractors in Nevada during the fiscal year.**

## Criminal Complaints - Fiscal Year 2012-13

CONTRACTING WITHOUT LICENSE				CRIMINAL FRAUD				UNLAWFUL ADVERTISING			
	FY2012	FY2013	FY2014		FY2012	FY2013	FY2014		FY2012	FY2013	FY2014
JUL	60	84	55	JUL	3	4	3	JUL	36	46	45
AUG	93	76	65	AUG	1	6	1	AUG	47	37	25
SEP	46	37	52	SEP	3	0	1	SEP	36	43	36
<b>1st Qtr:</b>	<b>199</b>	<b>197</b>	<b>172</b>	<b>1st Qtr:</b>	<b>7</b>	<b>10</b>	<b>5</b>	<b>1st Qtr:</b>	<b>119</b>	<b>126</b>	<b>106</b>
OCT	55	73	56	OCT	5	1	0	OCT	48	30	35
NOV	38	47	63	NOV	1	5	0	NOV	22	14	30
DEC	46	36	36	DEC	1	1	0	DEC	28	21	20
<b>2nd Qtr:</b>	<b>139</b>	<b>156</b>	<b>155</b>	<b>2nd Qtr:</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>2nd Qtr:</b>	<b>98</b>	<b>65</b>	<b>85</b>
JAN	43	53	68	JAN	0	0	0	JAN	29	57	40
FEB	53	61	60	FEB	3	3	0	FEB	54	43	56
MAR	69	55	81	MAR	0	3	0	MAR	40	30	38
<b>3rd Qtr:</b>	<b>165</b>	<b>169</b>	<b>209</b>	<b>3rd Qtr:</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>3rd Qtr:</b>	<b>123</b>	<b>130</b>	<b>134</b>
APR	84	89	62	APR	1	2	0	APR	54	29	99
MAY	75	67	74	MAY	4	0	0	MAY	46	47	84
JUN	85	69	86	JUN	2	2	2	JUN	67	47	44
<b>4th Qtr:</b>	<b>244</b>	<b>225</b>	<b>222</b>	<b>4th Qtr:</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>4th Qtr:</b>	<b>167</b>	<b>123</b>	<b>227</b>





*Suzanne Thomas of the Pacific ADA Center discusses the federal Americans with Disabilities Act and other regulations as they apply to the construction industry. Thomas delivered her message as part of NSCB's Contractor Training Day in Reno.*

## Speakers address contractor issues

About 80 Nevada contractors and contractors' license applicants learned about niche markets, accounting and marketing skills and how to ensure their businesses remain compliant with the state and federal building laws and regulations at a June 27 seminar.

Attendees at the Nevada State Contractors Board's free intensive full-day training session at the Associated General Contractors Nevada Chapter's Reno office and Clark County Building Department in Las Vegas heard from experts in various fields to help contractors improve their businesses.

Several NSCB Board members and senior staff attended the 60- and 90-minute sessions. After meeting with members and staff of the Contractors Board, the attendees settled in

for four- one hour training sessions.

"After the success and popularity of last year's inaugural event, we have incorporated attendees' suggestions that we expand for this year," noted NSCB Executive Officer Margi Grein. "With the day-long format, we were able to accommodate more sessions while also allowing for attendees to ask questions."

Topics were determined through feedback from 2013's attendees, will be similar in both locations and will be delivered by local and regional experts.

Jared Mitchell in Reno and John Wanamaker and Steve Rodgers in Las Vegas, of the Occupational Safety and Health Administration discussed OSHA regulations in

the construction industry and ways contractors can protect their employees. The officials also noted employers' rights and responsibilities regarding OSHA inspections, as well as common violations and ways to avoid them.

Jackie Shelton of Reno's JAX Marketing and Carl Sanders of Mass Media in Las Vegas, discussed social media and online marketing for construction professionals. They covered topics such as reputation management - specifically how to respond to positive and negative reviews on sites such as Angie's List and Yelp. They also presented examples of ways contractors can drive traffic to their online presence through original content, maintenance

*See TRAINING, page 9*



## **TRAINING from page 8**

tips, project photo galleries, etc.

Clark County Building Department Building Inspection Specialist Wesley Walters and the Pacific ADA Center's Suzanne Thomas explained new construction and building remodel requirements regarding accessibility for people with mobility, visual or other disabilities.

NSCB Investigations Supervisors Fred Schoenfeldt in Reno and Julio Sabates in Las Vegas covered Nevada Revised Statutes Chapter 624, which regulates contractors. The supervisors explained the various laws and how to avoid breaking them. They also discussed the Board's investigative methods, how complaints are handled, the disciplinary and hearing process and ways legitimate builders can assist the Board in ridding the state of unlicensed contractors.

Attendees learned that financial statements can provide a snapshot of a company's health. John Solari of Reno's Solari and Partners, and Bryce Wisan of Las Vegas's Wisan, Smith, Racker & Prescott, provided overviews of cash flow statements, balance sheets and income statements, noting that NSCB requires such documents when considering licensing, limit increases and other procedures.

Finally, Lee Harris and Carol Gadda in Reno and Dale Walsh in Las Vegas - all U.S.

Green Building Council certified professionals outlined the steps contractors can take to make buildings more efficient, increase worker productivity, save energy and improve occupant health. They showed the items USGBC considers in certifying buildings according to its Leadership in Environmental and Energy Design standards.

All speakers made use of multimedia, and all were well received. The one-hour time limit per session left many attendees desiring more, and the Board may alter the format for future seminars to allow for more in-depth information.

"The Board is pleased to offer seminars to help Nevada's contractors rebound from the tough economy and position themselves to prosper during the recovery," said NSCB Executive Officer Margi Grein. "We had a great turnout for our first event, which encourages us to offer similar opportunities in the future."

Seminar topics, gleaned from extensive contractor surveys, were designed to provide a spectrum of information construction managers cannot easily obtain elsewhere in a one-stop location, Grein said. She said this information forms the basis contractors need to build their businesses in the new competitive atmosphere in which property values increase and investment capital becomes available.

"The training sessions give contractors an opportunity to step away from the day-to-day concerns of scheduling, payroll, etc. to consider some of the 'big picture' issues that can make the difference in a profitable future," Grein said.

Hosting the seminars also fits seamlessly into the Board's mission and industry outreach goals.

The Board is committed to protecting the integrity and professionalism of the construction industry in Nevada. It is responsible for promoting quality construction by Nevada licensed contractors through a regulatory system designed to protect the health, welfare, and safety of the public. By educating the building community on ways they can remain compliant with state laws, protect and increase their businesses, the Board improves the quality and quantity of Nevada's licensed contractors.

Based on feedback received from speakers and attendees, future Board training seminars may include sessions on business plans, OSHA regulations lead and asbestos abatement, customer service, sustainable construction, Americans with Disabilities Act compliance and more.

Future sessions likely would include more time for each presentation, either by extending the time beyond a half-day or by including fewer and more related topics.



# Be a “card-carrying” licensed contractor

The Nevada State Contractors Board continuously reminds property owners to check contractors’ pocket identification cards before agreeing to proposals, signing contracts or allowing anyone to perform work on their homes or businesses.

As these outreach efforts continue, NSCB also encourages all licensed contractors to carry the pocket cards while on the job and especially in situations where they think they might be soliciting business or talking to potential customers.

The hard plastic license pocket cards recently were redesigned to include NSCB’s logo and the state seal in addition to the license number, business name, classification(s), and license expiration date. One card is issued upon issuance and renewal of the license. NSCB allows con-



tracting companies to purchase additional cards at \$10 each to distribute to key on-site personnel to use when potential customers inquire about services.

To obtain additional pocket cards, call the Board offices at 702-486-1100 in southern Nevada or 775-688-1141 in northern Nevada.



## Nevada State Contractors Board

# MILITARY ASSISTANCE PROGRAM

**For veterans making the transition into civilian employment and spouses of active-duty military personnel relocating with their service members to Nevada**

- A dedicated, specially trained NSCB staff member to evaluate transferable military training and experience from all branches of the military that meet minimum contractor licensing requirements.
- Military experience and training will be considered along with college credit when the Board evaluates acceptable technical education levels for license applicants.
- Military spouses’ current records of licensure will be evaluated to determine whether he/she is eligible for waiver of certain experience requirements for licensure.



To determine eligibility or for questions concerning NSCB’s expedited service for veterans and military spouses, contact License Analyst Barbara Miller at 775-850-7814 or 702-486-1100, extension 7814, or e-mail her at [bamiller@nscb.state.nv.us](mailto:bamiller@nscb.state.nv.us)



# State subcontracting opportunities

by Kathy Carrico  
Nevada Small Business  
Development Center

Construction contractors are small business owners, and like any other business owner, are typically looking to expand their customer base to generate more revenue. The opportunities are solid to expand their market to the government, and that includes the small contractors.

Subcontractors do business with the government indirectly through a prime contractor. Subcontracting is a growth opportunity that can enhance a company's capabilities, qualifications and capacity for future contracting – and, add to the revenue stream!

Typical of these contracts, there are processes and paperwork. The Nevada Small Business Development Center and the Nevada Procurement Technical Assistance Center (PTAC) team up each month to provide



**KATHY CARRICO**

the best learning opportunity for anyone seeking assistance into the business of government contracting. “Where’s the Contract” is held in both southern and northern Nevada monthly, FREE of charge.

If you’ve been thinking about how to get into government contracting, you’ll want to attend the August events. Las

Vegas will provide “Where’s the Contract: Subcontracting with Government Prime Contractors” on Friday, August 22 from 7:30 to 9:30 a.m. at the Clark County Government Center. In the Reno area, the program will be held from 1 to 3 pm at the Washoe County Government Center on Thursday, August 14 featuring “Where’s the Contract: Surety Bonding and Government Contracting.”

The Nevada SBDC and the Nevada PTAC have a network of offices across the State that provides invaluable (and free) one-on-one counseling services for business assistance and government contracting. Workshops and seminars, that includes webinars, are also available free of charge. For complete workshop details, registration information and a schedule of our statewide training opportunities log onto [www.NevadaSBDC.org](http://www.NevadaSBDC.org) and click “training calendar”. If you have questions, or want additional information, please contact Kathy Carrico, Statewide Training Director, at (775) 784-6879 or [kcarrico@unr.edu](mailto:kcarrico@unr.edu).

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Nevada  
**SBDC**  
SMALL BUSINESS  
DEVELOPMENT CENTER



# Sting nabs unlicensed contractors

**STATELINE** – The Nevada State Contractors Board (NSCB) and California Contractors State License Board (CSLB) conducted their third concurrent undercover enforcement operation on April 30, citing 19 people for unlicensed contracting activity. The “Border Blitz” used homes in Stateline, Nev. and South Lake Tahoe, Calif.

Investigators from NSCB and CSLB’s Statewide Investigative Fraud Team (SWIFT) posed as property owners and contacted unlicensed contractors, inviting them to visit the sting location to discuss performing landscaping, painting, drywall, plumbing, tile work, masonry and other construction trades that require contractors’ licenses. Each agency sent investigators to observe the other’s operation.

Suspects who offered to perform jobs that require contractors’ licenses or who bid more than the legal limit for labor and materials received citations.

A registered sex offender was among those cited in Nevada. In all, Nevada investigators cited eight people for contracting without a license. Seven of the eight also were charged with illegal advertising. Of these, three hold valid California contractors’ licenses. Defendants will be required to appear in Lake Tahoe Jus-



*Contractors Board investigators prepare to issue a citation to an alleged unlicensed contractor during an undercover operation in Stateline.*

tice Court.

It is against the law in Nevada to contract for home improvement or construction jobs valued at \$1,000 or more for labor and materials without a state-issued contractor license. A license also is required to perform or advertise for electrical, plumbing, heating, air conditioning or any other life-safety trade in Nevada, regardless of the project’s value.

CSLB cited 11 suspects for contracting without a license; nine face additional charges of illegal advertising. Defendants will answer the charges in El

Dorado County, Calif. courtrooms. California requires licensure for any project valued at \$500 or more. While unlicensed persons may advertise for and perform jobs valued at less than \$500, advertisements must identify the person or company as unlicensed.

“Unlicensed activity continues to deprive legitimate contractors of jobs and to put property owners’ safety and financial well being at risk,” said NSCB Executive Officer Margi A. Grein. “Nevada and California have demonstrated a firm

*See STING, page 13*



## STING from page 12

commitment to protecting our citizens from the risks presented by unlicensed contractors who often carry no insurance, are not bonded and have not demonstrated competence in the work they perform.”

California and Nevada have a reciprocity agreement that simplifies the application process for contractors licensed in one state who want to seek a license in the other. Investigators urged those cited to begin the licensing process in states in which they perform work.

Under Nevada Revised Statutes, licensees are subject to disciplinary action by the Board for failure to comply with the requirements of the laws or regulations governing contractors. Violations may result in Board action against the contractor’s license. The State Contractors Board has the power to regulate contractors and discipline licensees who violate NRS 624. Disciplinary action may consist of a fine of up to \$10,000 per offense, order corrective action, suspension, revocation or other action.

Protecting the public’s health, safety, and welfare through licensing and regulation of the construction industry remains the Board’s ultimate aim. By ridding the state of unlicensed contractors, the Board not only saves citizens money on poorly performed repairs, it also benefits the state’s legitimate contractors by eliminating unfair, unqualified competition. The Board encourages all licensed contractors to join the fight by reporting unlicensed activity by contacting the Reno or Henderson office or by calling the Unlicensed Contractor Hotline. Contractors also can request Hotline cards to distribute to their cus-

**NEVADA STATE CONTRACTORS BOARD**  
Southern Nevada 2310 Corporate Circle, Ste. 200 Henderson, NV 89074  
Northern Nevada 9670 Gateway Drive, Ste. 100 Reno, NV 89521

**Unlicensed Contractor Hotline**  
**Las Vegas** 702-486-1160 (ph.)  
702-486-1166 (fax)  
**Reno** 775-850-7838 (ph.)  
775-850-7854 (fax)

**24-Hour License Verification**  
702-486-1100 or 775-688-1141 (Information Line)  
www.nscb.state.nv.us

**UNLICENSED CONTRACTING**

NRS 624.700 – It is unlawful for any person or combination of persons to engage in the business or act in the capacity of a contractor within this state or submit a bid on a job situated within this state without having an active license.

NRS 624.720 – It is unlawful for any person to advertise as a contractor unless he has a license in the appropriate classification

*“Advertising” includes but is not limited to any sign, card, device, marking on a motor vehicle, newspaper, magazine, airway transmission, Internet or telephone directory.*

First Offense – Misdemeanor  
Second Offense – Gross Misdemeanor  
Third Offense – Class E Felony

tomers.

Also, NSCB is always looking for members of the industry to volunteer their homes for a one-day use by

NSCB investigators. Sting houses typically show evidence that work needs to be done, such as fire damaged homes, landscaping issues, painting/flooring, etc. If you have a house that you would like to volunteer for a sting operation, please contact southern Nevada Investigations Supervisor Julio Sabates at (702) 486-1137, or northern Nevada Investigations Supervisor Fred Schoenfeldt at (775) 850-7884.

**Measure Up...Use Licensed Contractors**

Southern Nevada (702) 486-1100  
Northern Nevada (775) 688-1141

**www.nscb.nv.gov**  
**Nevada State Contractors Board**



## BUMPER STICKERS

Help educate the public. Place our new bumper stickers on your work vehicles today!



# Board takes action against 21

At Hearings held during the fourth quarter of its 2013-14 Fiscal Year, the Nevada State Contractors Board took action against 20 licensed contractors for violations of Nevada Revised Statutes Chapter 624.

**Bernardo Bautista, dba Bautista Landscape**, license number 46463 (landscape contracting) based out of Las Vegas, Nev., was found in violation for failure to comply with a request from the Board, failure to establish good character by committing any act which would be grounds for denial, suspension or revocation of a contractor's license, and failure to establish financial responsibility. The licensee was fined \$1,750 and assessed investigative costs. The license was placed on probation for one year and suspended pending submittal of a current financial statement to determine the appropriate license limit.

**Meadow Valley Contractors, Inc.**, license number 19258 (general building) based out of Phoenix, Ariz., was found in violation for failure to respond to a written request from the Board and failure to include the license number or monetary limit on a bid or contract. The licensee was fined \$500 and assessed investigative costs.

**S.C.I. Construction, LP**, license number 78549 (residential and small commercial) based out of Tyler, Tex., was found in violation for acting in the capacity of a contractor and submitting a bid without an active license. The licensee was fined \$7,500 and assessed investigative costs.

**Now Electric, Inc.**, license number 67680 (electrical contracting) based out of Las Vegas, Nev., was found in violation for failure to notify the Board of a change in personnel or address within 30 days of the change, aiding or abetting an unlicensed person and allowing a license to be used by an unlicensed person. The licensee was fined \$350 and assessed investigative costs. The license limit was reduced to \$10,000.

**Casino Roofing**, license number 55265 (roofing) based out of Las Vegas, Nev., was found in violation for failure to establish financial responsibility. The license was revoked. The licensee was fined \$500 and assessed investigative costs.

**Gino Anthony Long, dba Southwest Roofing Company**, license number 64952 (roofing) based out of Las Vegas, Nev., was found in violation for substandard workmanship, failure to take appropriate corrective action and failure to establish financial responsibility. The license was revoked. The licensee was fined \$2,000 and assessed investigative costs.

**Olson Iron**, license number 60513 (steel reinforcement and erection) based out of Las Vegas, Nev., was found in violation for failure to comply with the terms of a construction contract thereby causing material injury and diversion of funds. The licensee was fined \$1,250 and assessed investigative costs.

**B.O.L.M.C., dba Briana's Design Center**, license numbers 58720 (finishing floors), 58721 (tiling) and 59605 (terrazzo and marble installation) based out of Las Vegas, Nev., was found in violation for aiding or abetting an unlicensed person, knowingly entering into a contract with an unlicensed contractor, failure to include the license number or monetary limit on a bid or contract, failure to establish financial responsibility and commission of a fraudulent or deceitful act. The licensee was fined \$2,600 and assessed investigative costs. The license limit was reduced to \$45,000.

**Mold Doctor, LLC**, license number 68357 (taping and finishing and drywall) based out of Las Vegas, Nev., was found in violation for substandard workmanship, failure to include the license number or monetary limit on a bid or contract, failure to include Residential Recov-

*See DISCIPLINE, page 15*



## ***DISCIPLINE from page 14***

ery Fund information on a contract or proposal, acting in the capacity of a contractor beyond the scope of the license and failure to establish financial responsibility. The license was suspended pending submission of a financial statement. Licensee was fined \$1,200 and assessed investigative costs.

***Murrell E. Redding, Jr., dba Redding Drilling***, license number 38155 (drilling wells and installing pumps, pressure tanks and storage tanks) based out of Las Vegas, Nev., was suspended pending a hearing.

***Spike Construction***, license number 59148 (residential and small commercial) based out of Las Vegas, Nev., was found in violation for willful disregard of the state's building laws, failure to include Residential Recovery Fund information on a contract or proposal and failure to establish financial responsibility. Licensee was fined \$3,000 and assessed investigative costs.

***Geoffrey Burnet Shaw, dba Silver City Construction***, license number 13923 (general building) and ***Silver City Air Conditioning***, license number 25808, based out of Las Vegas, Nev., was found in violation for substandard workmanship, failure to comply with the provisions of the Board, failure to respond to a written request from the Board, willful disregard of the state's building laws and failure to establish financial responsibility. The licenses were revoked. Licensee was fined \$2,300 and assessed investigative costs.

***Foothill Fire Protection, LLC***, license number 77496 (fire alarms) based out of Las Vegas, Nev., was found in violation for willful disregard for the state's building laws, failure to respond to a written request from the Board and failure to establish financial responsibility. Licensee was fined \$1,000 and assessed investigative costs.

***Sambrok, LLC***, license number 77244 (finish carpentry), based out of Las Vegas, Nev., was

found in violation for substandard workmanship, failure to comply with the provisions of the Board and failure to establish financial responsibility. The license was revoked. Licensee was fined \$1,050 and assessed investigative costs.

***Advanced Green Builders, Inc.***, license numbers 69549 (residential and small commercial), 76325 (carpentry) and 77731 (electrical) based out of Reno, Nev., was found in violation for abandonment without legal excuse of any construction project, failure to comply with the terms of a construction contract thereby causing material injury to another, failure to respond to a written request from the Board, committing a fraudulent or deceitful act, misuse of a license and failure to establish financial responsibility. The licenses had been revoked at a previous hearing. The company was fined \$3,100 and assessed investigative costs.

***Southwest Stone and Tile, Inc.***, license numbers 46544 (tiling) and 46545 (install terrazzo and marble), based out of Las Vegas, Nev., was ordered to provide copies of a bankruptcy plan, summary of creditor payments and financial statements. The licenses remain on probation.

***Barajas & Associates, Inc.***, license number 69858 (general engineering), based out of Las Vegas, Nev., was found in violation for failure to pay for materials or services and failure to establish financial responsibility. The license was revoked.

***Frontier Builders Int. LLC***, license number 76794 (residential and small commercial), based out of Las Vegas, Nev., was found in violation for willful or deliberate disregard of the state's building laws. The licensee was fined \$1,000 and assessed investigative costs.

***R 2 W, Inc.***, license number 57629 (fire detection, low voltage), based out of Las Vegas, Nev., was found in violation for failure to establish financial responsibility. The license was revoked. Licensee was fined \$500.

***See DISCIPLINE, page 16***





## Report, verify with mobile app

A new mobile application developed by the Nevada State Contractors Board makes verifying license information easier. The application, compatible with iPhone, iPad, iPod Touch and Android, is available as a free download.

With the application, users can search by business name, principal name, or license number to ensure a contractor maintains an appropriate Nevada contractor's license. Users can find disciplinary actions the Board has taken against licensed contractors during a specified time period or by discipline type.

Of particular interest to the legitimate contracting community, the mobile application can also be used to report unlicensed contracting activity, including descriptions of the suspect, his vehicle and the location of work being performed. Visit [www.nvcontractorsboard.com](http://www.nvcontractorsboard.com) to download the application.

# TV spots use humor to warn homeowners

The Contractors Board has debuted two new public service announcements. Both commercials offer a refreshed outlook on the dangers of hiring an unlicensed contractor and encourage homeowners to protect themselves by verifying information on the Board's website prior to hiring.

The 30-second television spots feature an overtly unskilled and unlicensed contractor pushing homeowners into signing a contract with him after he demonstrates his incapacities and red flag warning signs to them. Both spots end with a visual of the Board's website and information on how to hire licensed contractors.

## Contractor search tool online

During the fourth quarter the Board rolled out an online search tool that makes it easy for homeowners to find just the right local, licensed contractor for their home repair and maintenance project.

To access the search tool, users visit the Contractors Board's website and click the "News" or "Online Searches" tab. Then, they select the "Contractor Listing by County and Classification" tab to bring up a list of all Nevada Counties. Clicking their specific county produces a list of all 45 license classifications. Clicking on a classification then creates an alphabetical listing of all contractors in the county holding that particular license.

The tool is another way NSCB encourage consumers to protect themselves by using only licensed contractors.

### ***DISCIPLINE from page 15***

**Dynamic Commissioning Solutions, Inc.**, license numbers 68198 (general building) and 68473 (general engineering), based out of Las Vegas, Nev., was found in violation for failure to establish financial responsibility. The licenses were placed on probation and the licensee was assessed investigative costs.

**Courtney Lawn & Landscape, dba Courtney Landscape & Pools**, license numbers 67883 (residential pools, maintenance and repair of pools and spas) and 55372 (landscape contracting), based out of Henderson, Nev., was found in violation for failure to complete a construction project in accordance with the plans and specifications and six counts of failure to include Board required information in a swimming pool contract. The licensee was fined \$3,000 and assessed investigative costs. License limits were reduced to \$80,000.



## ***Online Contractor Search Now Available***

Nevadans who need a plumber in Pershing County or a carpenter in Carson City now can find one with just a few mouse clicks. With a new online search tool from the Nevada State Contractors Board, homeowners can find just the right local, licensed contractor for their home repair and maintenance project.

To access the search tool, visit the Contractors Board's website at [nvcontractorsboard.com](http://nvcontractorsboard.com) and click the "News" or "Online Searches" tab. Then, select the "Contractor Listing by County and Classification" tab to bring up a list of all Nevada Counties. Click each county to get a list of all 45 license classifications. Clicking on a classification then creates an alphabetical listing of all contractors in the county holding that particular license.

"The Nevada State Contractors Board does not recommend or endorse contractors," the Board's Executive Officer Margi A. Grein explained. "However, we do encourage consumers to protect themselves by using only licensed contractors. Our online search and sort tool gives homeowners the information they need to make the smart decision to hire properly licensed trades people."

## ***Roofer's License Revoked After Several Violations***

NSCB revoked the license of a roofing contractor after receiving 18 complaints, alleging workmanship issues, money owing, abandonment and industrial regulation violations. The company had received two previous administrative citations and a disciplinary hearing.

Two hearings in 2013-14 found the company in violation for failure to comply with a notice to correct, workmanship not commensurate with industry standards, failure to respond to request to cooperate, failure to comply with a request for information, failure to establish financial responsibility and failure to comply with a notice to correct.

## ***Repeat Offender Disciplined After Lengthy Hearing***

In November, a two-day Board Hearing resulted in disciplinary action against a licensed contractor for multiple violations. The licensed contractor was a repeat offender with five prior citations and two prior Disciplinary Hearings. The allegations included forging the homeowner's signature on an invoice, failure to give Residential Recovery Fund Notices, failure to obtain a permit, failure to provide documents, failure to cooperate in the investigation, failure to properly supervise an employee, and failure to maintain workers' compensation insurance.

## ***Board Investigators Attend EduCode Courses***

The Board's Enforcement staff took part in several courses during the EduCode Expo in March at The Orleans Hotel Casino in Las Vegas. In total, 10 investigators attended two-to-four half- and full-day courses each on topics such as the International Building and Residential Codes regarding Safety, Subconscious Communication, Solar Water Heating, Fire-Resistant Floors, Masonry, Framing, Interior Finishes and Supervision.

## ***Strategic plan guides technology upgrades***

The IT Department has created an extensive strategic plan that will guide the Board's approach to computer, telephonic and database maintenance, expansion and upgrades in the near future.

This progressive approach toward adopting state-of-the-art technology to the benefit of our partners and customers will assist staff in exploring new ways to use innovation to improve communications, outreach, education and protection of the public.



# Continued Education & Training

**T**echnology has changed the way different industries operate. It has even changed the construction industry. In order to keep up with changing technology and information, it has become a necessity to continually seek training and education. If you are interested in furthering your education and training your employees, please click on links to various OSHA safety, construction and computer courses. Links will direct you to various educational institutions located in Northern and Southern Nevada. Contact information will be listed, so please direct any questions regarding the courses to the educational institutions.

## Southern Nevada

### College of Southern Nevada

#### CSN Course Schedule (.pdf)

*\*Please Note: The CSN Course Schedule link is a PDF document. The following pages and categories are listed for your convenience. Note, too, that some courses may require prerequisites.*

Air Conditioning Technology - pg. 5

Computer Office Technology - pg. 31

Building Information Modeling - pg. 7

Fire Protection - pg. 62

Building Codes, pg. 7, pg. 16

Geographic Information Systems - pg. 65

Construction Technology - pg. 20

Mechanical Technology, pg. 85

Computer Aided Drafting/Design - pg. 22

Sustainable Construction - pg. 110

Construction Management - pg. 31

General Inquiries Contact: (702) 650-2276

#### OSHA Safety Courses

<http://tinyurl.com/6pa9vyx>

#### Computer Courses

<http://tinyurl.com/6twzcuj>

#### Computer Basics

<http://tinyurl.com/6wubnmm>

#### Contact:

[OSHAOTIEC@csn.edu](mailto:OSHAOTIEC@csn.edu) or  
1 (877) 651-OSHA

#### Contact:

[DWED@csn.edu](mailto:DWED@csn.edu)  
(702) 651-4747

#### Contact:

[DWED@csn.edu](mailto:DWED@csn.edu)  
(702) 651-4747



# Northern Nevada

## Truckee Meadows Community College

**Safety and Training Courses:** <http://tinyurl.com/7m226hq>  
**contact:** [salquist@tmcc.edu](mailto:salquist@tmcc.edu) or (775) 857-4958

**Computer Courses:** <http://tinyurl.com/7jdvmrr>  
**Contact:** [wdce@tmcc.edu](mailto:wdce@tmcc.edu) or (775) 829-9010

### TMCC Course Schedule

**\*Please Note:** This link is a PDF document. The following pages, categories and phone numbers are listed for your convenience. Some courses may require prerequisites. For information, call **(775) 673-7000..**

**Air Conditioning Courses** - pg. D-191

**Architecture** - pg. D-196

**Building Inspection** - pg. D-205

**CADD** - pg. D-209

**Computer & Office Technology** - pg. D-211

**Construction** - pg. D-215

**Electrical Technology** - pg. D-234



## Great Basin College

**Course catalog**

**General Inquiries Contact** (775) 738-8493

Great Basin College offers several courses of interest to Nevada's contractors:

Computer Aided Drafting & Design

Electrical Theory

Industrial Millwright Technology

Geographic Information Systems

Computer Office Technology

Welding

## Western Nevada College

**Course Schedule:** <http://www.wnc.edu/academics/catalog/all/>

**Courses of interest to contractors include:**

Air Conditioning

Applied Industrial Technology

Building Codes and Inspections

Computer Aided Drafting Design

Construction Management and Trade Courses

Geographic Information Systems

Computer Applications/Internet Courses

Photovoltaic and Alternative Energy Courses

Contact: [info\\_desk@wnc.edu](mailto:info_desk@wnc.edu) or (775) 445-3000







# Nevada Contractor's Checklist

The following information is a set of tips designed to help Nevada Contractors work within the law. For a full text of laws that affect contracting in Nevada, see The State of Nevada "State Contractors Board Handbook" containing Chapter 624 of the Nevada Revised Statutes and Chapter 624 of the Nevada Administrative Code. Contact the Nevada State Contractors Board for a copy of this valuable resource.

- Always make sure license number and monetary limit is on all contracts or bids. *NAC 624.640(5)*
- Keep your bond current. *NRS 624.270*
- Check to ensure that licenses of persons with whom you contract are valid and active. *NAC 624.650*
- Be sure that name of the business under which a contractor is contracting is the same as the license number. *NRS 624.305*
- Be sure that amount of the bid or contract is within the monetary limit of the contractor. *NRS 624.3015(2)*
- Be sure that the contract is within the scope of work/license classification. *NRS 624.3015(3)*
- Know what you are contracting for, verify the terms of the contract, and comply with the terms of the contract. *NRS 624.3013(1)*
- If it's not in your written contract, it doesn't exist – Make sure all change orders are in writing and signed by all parties. *NRS 624.3013(1)*
- Leave Residential Recovery Fund Disclosure with client for all residential contracts. *NRS 624.520*
- Provide your customer with required Notice to Owner Disclosure. **NRS 624.600(1)(2) and (3) as described in NAC 624.693 and NAC 624.6932.**
- Make sure your license number is on all advertisements for your business including your vehicles, business cards, letterhead, signage, directories, newspaper, website, etc. *NRS 624.720*
- Your license number should be approximately 1½" on your motor vehicle. *NRS 624.288*
- If your address or other pertinent information about your business changes, notify the Contractors Board in writing within 30 days. *NAC 624.640(3)*

You can check license and classification information on the Nevada State Contractors Board website listed below, by using the NSCB's automated phone system or by calling NSCB staff directly.

## Nevada State Contractors Board

**Southern Nevada Offices**  
2310 Corporate Circle, Suite 200  
Henderson, NV 89074  
(702) 486-1100  
Fax- 702-486-1190

**Northern Nevada Offices**  
9670 Gateway Dr. Suite 100  
Reno, NV 89521  
(775) 688-1141  
Fax 775-688-1271

[www.nscb.nv.gov](http://www.nscb.nv.gov)

Information contained in this document is meant to be instructional. The information is believed to be accurate at the time of its production. The Nevada State Contractors Board and the State of Nevada assume no responsibility for any damage that arises from any action that is based on the information found in this publication. Questions regarding civil law and the civil courts system should be addressed by an attorney.