



Nevada State Contractors Board

STRATEGIC PLAN
EXECUTIVE OFFICER REPORT
QUARTER TWO REPORT

October 1 - December 31, 2021



Members of the Board

Kent Lay, *Chairman*

Steve Menzies, *Treasurer*

Margaret Cavin

Bryan Cowart

Joe Hernandez

Jan B. Leggett

Boyd Martin

Executive Leadership

Margi Grein, *Executive Officer*

Nancy Mathias, *Licensing Administrator*

Paul Rozario, *Director of Investigations*

Brian Hayashi, *Information Technology Manager*

Michael Phillips, *Public Information Officer*

Mission Statement

The Nevada State Contractors Board (NSCB) is committed to ensuring the integrity and professionalism of the construction industry in Nevada. The NSCB has the responsibility to promote quality construction by Nevada licensed contractors through a regulatory licensing system designed to protect the health, safety and welfare of the public.

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require
and



Message from the Executive Officer

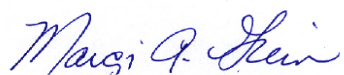
Often a new calendar year brings both a moment to pause and reflect as well as a time to set forth a vision for the upcoming year. While the construction industry and our communities continued to face significant unexpected challenges in 2021, we look toward new opportunities as our economy continues to thrive in many areas.

Understanding the vast responsibilities our agency holds to the public and our state's over 17,000 contractors, we take tremendous satisfaction out of the daily efforts we make in moving the industry forward in Nevada.

One of our most important ongoing duties is promoting the construction industry and its career opportunities to new audiences. In the second quarter, we took part in a Women in Construction panel discussion at an all-girls middle school and also hosted a booth during Construction Career Day at College of Southern Nevada. Each of these events allowed us to promote a career as a contractor to a diverse and receptive audience.

We recently moved our Southern Nevada office to a new location (8400 West Sunset Road, Suite 150, Las Vegas, NV 89113), where enhanced efficiency, infrastructure, and technological capabilities will allow us to serve our constituencies well into the future.

As our industry and communities continue to move forward in these uncertain times, we work daily to promote quality construction by Nevada licensed contractors and protect the public from unlawful activity.

A handwritten signature in blue ink that reads "Margi A. Grein". The signature is written in a cursive, flowing style.

MARGI A. GREIN
Nevada State Contractors Board Executive Officer

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Executive Officer - Strategic Plan Initiatives

Reduce and prevent unlicensed activity and unprofessional conduct that pose a threat to public safety and threaten legitimate business activity (Goal 2)

The NSCB Enforcement Department continues to ensure the public's confidence by expediting the resolution of complaints. The department's investigators take great pride in the quality of their investigations.

In addition, the Special Investigations Unit Department has quickly responded to incoming calls reporting suspected unlicensed contracting activity; provided awareness to suspected individuals and homeowners by educating them on the benefits of becoming and hiring licensed contractors and educating licensees on the importance of hiring licensed sub-contractors to protect the health, safety and welfare of the public.

Enhance the visibility of the NSCB and ensure that accurate information is available to the public and professionals through a variety of media (Goal 3)

Since March 2020 and the launch of the Board's Hammers and Hope event, the Contractors Board has worked closely with industry representatives to offer a variety of forums and resources to promote construction career pathways. In the second quarter, these initiatives included a women in construction panel and a

construction career day.

Additionally, the PIO Office focused on informing the public about the Southern Nevada Office move through several channels, including directly notifying vendors and associations, posting announcements on office doors, social media posts, updating the website, a news release, and an industry bulletin.

Ensure that Board Members are well-supported to develop policy and provide direction to staff. (Goal 4)

Board Members and key staff participated in training virtually on October 28th presented by Rosalie Bordelove, Deputy Attorney general covering Nevada's Open Meeting Law and other relevant Board and Commission topics.

Improve agency operations and technology (Goal 5)

Moving our Southern Nevada Office to UNLV's Harry Reid Research & Technology Park - Building 1 greatly reduced our carbon footprint. Building 1 is a Three Green Globes Certified Building by The Green Building Initiative for resource efficiency and reduction of environmental impacts. Now, our building is more energy efficient and also utilizing significantly less square footage, cutting our physical footprint too.

Executive Officer - Quarter Highlights

Southern Nevada Office Relocation

On December 15, 2021, the Board's Southern Nevada Office moved from its Henderson location to 8400 West Sunset Road, Suite 150, Las Vegas, NV 89113. The new office space is located within the UNLV Tech Park and will offer the Board enhanced technological infrastructure to serve the needs of contractors, the public, as well as Board staff in performing their duties.

Staff has settled in to their new spaces and have resumed doing business as usual in serving the contracting community and the public.

Women in Construction Panel

During the quarter, Executive Officer Grein attended a Women in Construction Panel for GALS, an all-girls middle school, on October 1, 2021. This was a great opportunity to speak with this group, many of them from minority communities about opportunities in the industry.

Board Fills Key Staff Positions

In October, the Board announced the promotion of Kenya McCampbell to Executive Assistant/Policy Analyst and the hiring of Michael Phillips as Public Information Officer.

Additionally, the Board hired a new Compliance Supervisor and filled vacant Investigator positions in Las Vegas and Reno.

Media Training for Staff

In November, key staff members participated in media training conducted by The Ferraro Group, the Board's agency of record. While the training was a refresher for several of the employees, it was the first time for others. All who participated received valuable reminders of key media relations components such as proper interview techniques, media interaction protocols, and feedback from a mock interview.

Executive Officer - Quarter Highlights

Commission on Construction Education Awards Over \$52,000 Grants

In November, the Commission on Construction Education received updates from grant recipients and awarded two new grants to industry, educational, and community-based organizations totaling \$47,239. Since inception, the Commission on Construction Education has awarded more than \$4 million in grant funding to organizations across Nevada.

Internal Meetings Foster New Ideas to Solve Complicated Problems and Manage Projects

Throughout the second quarter, key staff had weekly OAC meetings and job site walks with landlord, contractor, and design professionals on new office space.

Additionally, Board Staff Management tried to stay updated on the latest COVID trends with regular communications on current policies as well as monthly management meetings.

Also, Executive Officer Grein spearheaded a collaborative effort on the yearly strategic plan by holding an all staff meeting to lay out the plan and receive feedback.

Finally, the Executive Officer and PIO continued to hold weekly meetings with the Ferraro Group on public relations and legislative affairs matters.

Legislative Commission Approves Regulations R022-21 & R030-21

On December 21, the Legislative Commission approved Regulations R022-21, related to fine ranges for new disciplinary violations, and R030-21, adding standards for advertisements related to residential photovoltaic systems.

Nevada Organization of Building Officials Holds Biannual Meeting

Executive Officer Grein met with Nevada building officials as part of her membership in NOBO. The meeting included discussion about legislative changes during the 2021 Session and a review of trends in construction codes.

Staff Celebrates Holidays

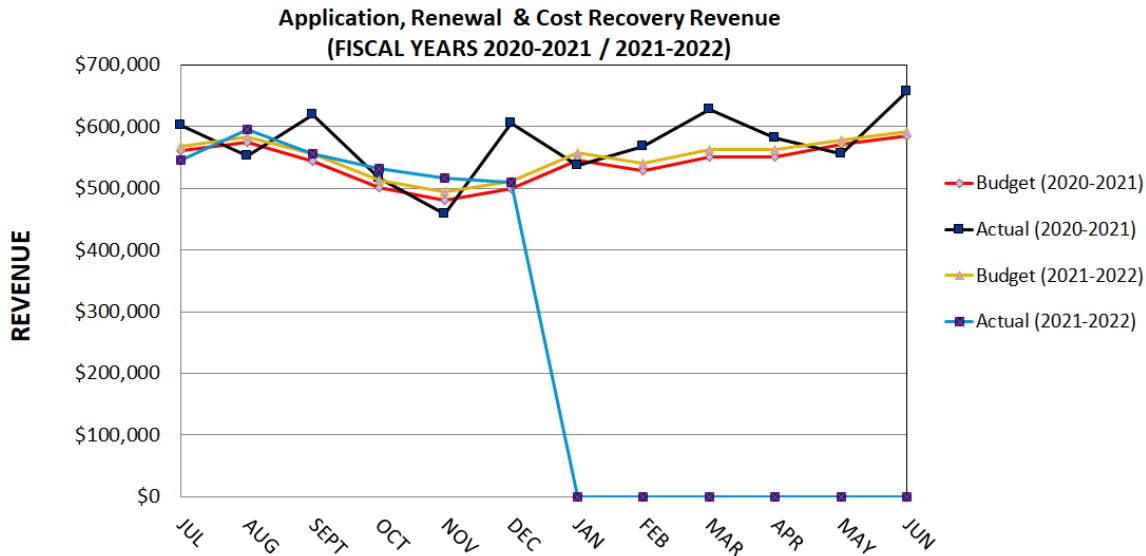
Board Members and staff honored our nation's heroes with a catered Veteran's Day Luncheon capped off by a touching slide show of those who served among staff and close relatives.

Additionally, Board Members and staff enjoyed a festive luncheon to celebrate Christmas and the Holiday Season.

Licensing & Cost Recovery - Data Dashboard

Budget (2020-2021)	JULY-20	AUG-20	SEPT-20	OCT-20	NOV-20	DEC-20	JAN-21	FEB-21	MAR-21	APR-21	MAY-21	JUN-2021	TOTALS
License Renewals	\$389,000	\$403,000	\$374,000	\$331,100	\$312,000	\$330,000	\$375,000	\$360,000	\$381,000	\$380,000	\$399,900	\$415,000	\$4,450,000
New License Fee	\$61,666	\$61,667	\$61,667	\$61,666	\$61,667	\$61,667	\$61,666	\$61,667	\$61,667	\$61,666	\$61,667	\$61,667	\$740,000
Application Fee	\$43,333	\$43,333	\$43,334	\$43,333	\$43,333	\$43,334	\$43,333	\$43,333	\$43,334	\$43,333	\$43,333	\$43,334	\$200,000
License Changes	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$420,000
Investigative Recov Costs	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$250,000
Renewal Late Fees	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$5,750	\$69,000
Renewal Inactive Fee	\$5,725	\$5,875	\$3,325	\$3,525	\$3,075	\$3,225	\$3,625	\$2,425	\$3,325	\$3,625	\$4,225	\$3,025	\$45,000
Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	\$561,307	\$575,458	\$543,910	\$501,207	\$481,658	\$499,810	\$545,207	\$529,008	\$550,910	\$550,207	\$570,708	\$584,610	\$6,494,000
Actual (2020-2021)	JULY-20	AUG-20	SEPT-20	OCT-20	NOV-20	DEC-20	JAN-21	FEB-21	MAR-21	APR-21	MAY-21	JUN-2021	TOTALS
License Renewals	\$390,150	\$345,000	\$412,565	\$333,555	\$296,100	\$338,530	\$385,200	\$379,125	\$395,250	\$386,325	\$401,888	\$454,235	\$4,517,923
New License Fee	\$83,700	\$79,500	\$75,450	\$73,200	\$50,400	\$70,200	\$53,400	\$64,500	\$76,150	\$54,200	\$51,900	\$74,100	\$806,700
Application Fee	\$47,100	\$56,100	\$56,400	\$50,400	\$52,200	\$56,700	\$43,500	\$59,400	\$82,800	\$71,700	\$49,500	\$66,000	\$691,800
License Changes	\$43,300	\$34,750	\$41,975	\$33,925	\$35,500	\$34,950	\$31,825	\$34,200	\$46,900	\$40,475	\$35,975	\$40,575	\$454,350
Investigative Recov Costs	\$29,381	\$29,229	\$25,207	\$16,227	\$12,201	\$94,094	\$10,275	\$19,808	\$17,056	\$20,957	\$10,402	\$15,766	\$300,603
Renewal Late Fees	\$4,163	\$4,125	\$3,038	\$7,275	\$7,488	\$7,688	\$9,188	\$8,550	\$6,675	\$5,175	\$4,275	\$3,225	\$70,863
Renewal Inactive Fee	\$5,250	\$4,200	\$4,538	\$3,000	\$4,050	\$4,350	\$4,350	\$2,700	\$3,900	\$3,450	\$2,700	\$3,750	\$46,238
Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	\$603,043	\$552,904	\$619,172	\$517,582	\$457,939	\$606,511	\$537,737	\$568,283	\$628,731	\$582,282	\$556,639	\$657,651	\$6,888,475
Variance (2020-2021)	JULY-20	AUG-20	SEPT-20	OCT-20	NOV-20	DEC-20	JAN-21	FEB-21	MAR-21	APR-21	MAY-21	JUN-2021	TOTALS
License Renewals	\$1,150	(\$58,000)	\$38,565	\$2,455	(\$15,900)	\$8,530	\$10,200	\$19,125	\$14,250	\$6,325	\$1,988	\$39,235	\$67,923
New License Fee	\$22,034	\$17,833	\$13,783	\$11,534	(\$11,267)	\$8,533	(\$8,266)	\$2,833	\$14,483	(\$7,466)	(\$9,767)	\$12,433	\$66,700
Application Fee	\$3,767	\$12,767	\$13,066	\$7,067	\$8,867	\$13,366	\$167	\$16,067	\$39,466	\$28,367	\$6,167	\$22,666	\$171,800
License Changes	\$8,300	(\$250)	\$6,975	(\$1,075)	\$500	(\$50)	(\$3,175)	(\$800)	\$11,900	\$5,475	\$975	\$5,575	\$34,350
Investigative Recov Costs	\$8,548	\$8,396	\$4,373	(\$4,606)	(\$8,632)	\$73,260	(\$10,558)	(\$1,025)	(\$3,778)	\$124	(\$10,431)	(\$5,068)	\$50,603
Renewal Late Fees	(\$1,588)	(\$1,625)	(\$2,713)	\$1,525	\$1,738	\$1,938	\$3,438	\$2,800	\$925	(\$575)	(\$1,475)	(\$2,525)	\$1,863
Renewal Inactive Fee	(\$475)	(\$1,675)	\$1,213	(\$525)	\$975	\$1,125	\$725	\$275	\$575	(\$175)	(\$1,525)	\$725	\$1,238
Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	\$41,736	(\$22,554)	\$75,262	\$16,375	(\$23,719)	\$106,701	(\$7,470)	\$39,275	\$77,821	\$32,075	(\$14,069)	\$73,041	\$394,475
Budget (2021-2022)	JULY-21	AUG-21	SEPT-21	OCT-21	NOV-21	DEC-21	JAN-22	FEB-22	MAR-22	APR-22	MAY-22	JUN-22	TOTALS
License Renewals	\$384,000	\$398,000	\$374,000	\$331,100	\$312,000	\$330,000	\$375,000	\$360,000	\$381,000	\$380,000	\$395,000	\$409,900	\$4,430,000
New License Fee	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	\$750,000
Application Fee	\$54,166	\$54,167	\$54,167	\$54,166	\$54,167	\$54,167	\$54,166	\$54,167	\$54,167	\$54,166	\$54,167	\$54,167	\$650,000
License Changes	\$35,833	\$35,833	\$35,834	\$35,833	\$35,833	\$35,834	\$35,833	\$35,833	\$35,834	\$35,833	\$35,833	\$35,834	\$430,000
Investigative Recov Costs	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$20,833	\$20,833	\$20,834	\$250,000
Renewal Late Fees	\$5,833	\$5,833	\$5,834	\$5,833	\$5,833	\$5,834	\$5,833	\$5,833	\$5,834	\$5,833	\$5,833	\$5,834	\$70,000
Renewal Inactive Fee	\$5,725	\$5,875	\$3,325	\$3,525	\$3,075	\$3,225	\$3,625	\$2,425	\$3,325	\$3,625	\$4,225	\$3,025	\$45,000
TOTALS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	\$568,890	\$583,041	\$556,494	\$513,790	\$494,241	\$512,394	\$557,790	\$541,591	\$563,494	\$562,790	\$578,391	\$592,094	\$6,625,000
Actual (2020-22)	JULY-21	AUG-21	SEPT-21	OCT-21	NOV-21	DEC-21	JAN-22	FEB-22	MAR-22	APR-22	MAY-22	JUN-22	TOTALS
License Renewals	\$356,290	\$378,450	\$379,225	\$353,245	\$331,200	\$335,080							\$2,133,490
New License Fee	\$76,500	\$80,300	\$64,750	\$69,600	\$61,500	\$61,050							\$413,700
Application Fee	\$52,800	\$63,900	\$52,500	\$54,300	\$57,900	\$57,000							\$338,400
License Changes	\$32,325	\$46,300	\$34,325	\$33,500	\$41,600	\$35,150							\$223,200
Investigative Recov Costs	\$19,830	\$17,695	\$19,018	\$10,050	\$12,809	\$8,567							\$87,969
Renewal Late Fees	\$4,050	\$4,500	\$3,638	\$8,550	\$6,635	\$8,363							\$35,735
Renewal Inactive Fee	\$4,800	\$4,800	\$2,888	\$3,600	\$4,800	\$4,800							\$25,688
Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	\$546,595	\$595,945	\$556,343	\$532,845	\$516,444	\$510,010	\$0	\$0	\$0	\$0	\$0	\$0	\$3,258,181
Variance (2021-2022)	JULY-21	AUG-21	SEPT-21	OCT-21	NOV-21	DEC-21	JAN-22	FEB-22	MAR-22	APR-22	MAY-22	JUN-22	TOTALS
License Renewals	(\$27,710)	(\$19,550)	\$5,225	\$22,145	\$19,200	\$5,080	(\$375,000)	(\$360,000)	(\$381,000)	(\$380,000)	(\$395,000)	(\$409,900)	(\$2,296,510)
New License Fee	\$14,000	\$17,800	\$2,250	\$7,100	(\$1,000)	(\$1,450)	(\$62,500)	(\$62,500)	(\$62,500)	(\$62,500)	(\$62,500)	(\$62,500)	(\$336,300)
Application Fee	(\$1,366)	\$9,733	(\$1,667)	\$134	\$3,733	\$2,833	(\$54,166)	(\$54,167)	(\$54,167)	(\$54,166)	(\$54,167)	(\$54,167)	(\$311,600)
License Changes	(\$3,508)	\$10,467	(\$1,509)	(\$2,333)	\$5,767	(\$684)	(\$35,833)	(\$35,833)	(\$35,834)	(\$35,833)	(\$35,833)	(\$35,834)	(\$206,800)
Investigative Recov Costs	(\$1,003)	(\$3,138)	(\$1,816)	(\$10,783)	(\$8,024)	(\$12,267)	(\$20,833)	(\$20,833)	(\$20,834)	(\$20,833)	(\$20,833)	(\$20,834)	(\$162,031)
Renewal Late Fees	(\$1,783)	(\$1,333)	(\$2,197)	\$2,717	\$802	\$2,529	(\$5,833)	(\$5,833)	(\$5,834)	(\$5,833)	(\$5,833)	(\$5,834)	(\$34,265)
Renewal Inactive Fee	(\$925)	(\$1,075)	(\$438)	\$75	\$1,725	\$1,575	(\$3,625)	(\$2,425)	(\$3,325)	(\$3,625)	(\$4,225)	(\$3,025)	(\$19,313)
Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	(\$22,295)	\$12,904	(\$151)	\$19,055	\$22,203	(\$2,384)	(\$557,790)	(\$541,591)	(\$563,494)	(\$562,790)	(\$578,391)	(\$592,094)	(\$3,366,819)

Licensing & Cost Recovery - Data Dashboard



OCTOBER TO DECEMBER 2021	
Licenses (Beginning of Quarter)	17,638
New Licenses Issued	283
Licenses Cancelled/Surrendered/Revoked	(189)
Variance in Suspended/Reinstated Licenses	(11)
Licenses (End of Quarter)	17,721
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# of Licenses on Oct 1, 2021	17,638
# of Licenses on Dec 31, 2021	17,721
Licenses Gained / Lost	83
Renewal Revenue Gained / Lost	\$49,800
<i>*Does not include suspended licenses</i>	

LICENSING FEES	Q2 BUDGET	Q2 ACTUAL	VARIANCE
License Renewals	973,100	1,019,525	46,425
New License Fee	187,500	192,150	4,650
Application Fee	162,500	169,200	6,700
License Changes	107,500	110,250	2,750
Invest Recov Costs	62,500	31,427	(31,073)
Renewal Late Fees	17,500	23,548	6,048
Renewal Inactive Fee	9,825	13,200	3,375

180 DAY RETENTION RATE			
Projected Year-End Retention Rate	Jul 2021	17,564	
	Cancellations	(388)	(2.19%)
	New Licenses	625	3.53%
	Suspended/Reinstated	(80)	(0.45%)
	Dec 2021	17,721	
	Change	157	

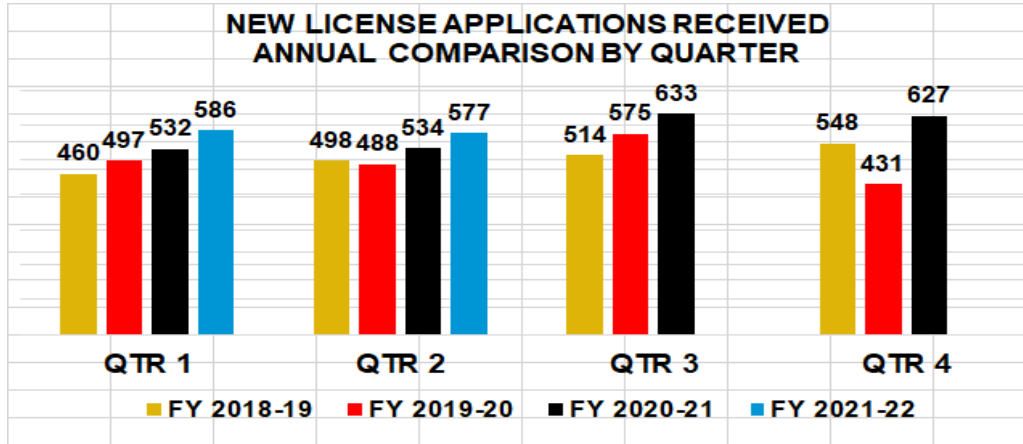
90 Day Retention Rate			
Projected Year-End Retention Rate	Oct 2021	17,638	
	Cancellations	(189)	(1.07%)
	New Licenses	283	1.60%
	Suspended/Reinstated	(11)	(0.06%)
	Dec 2021	17,721	
	Change	83	
3 Month Rolling	% Change		0.47%

***Data reflected on this report is not adjusted for potential cancellations based on failure to renew due to prior emergency directives.*

Licensing - Quarter Statistics

New License Apps	577	(8%)
Issued Licenses	283	(21%)
Change Apps	673	(8%)
Active Licenses	17,228	(3%)
Inactive Licenses	493	(9%)
Placed on Inactive Status	38	(3%)
Voluntary Surrender	56	(8%)
Licenses Canceled, Not Renewed	118	(16%)
Licenses Revoked	15	(15%)
License Suspensions (no bond)	181	(6%)
License Suspensions Initiated (DETR/DIR)	19	(46%)
• Compliance with DETR/DIR Received	24	(43%)
• Suspended	15	(275%)
• Pending Suspension	20	(25%)
Active License Renewals	1,571	(10%)
Inactive License Renewals	46	(8%)
Online Renewals	1,102	(68% of all renewals)
New Online Registrations	447	(11,097 total registered)
Application Denial Hearings	10	(9%)
CMS Exams	343	(15%)
Trade Exams	421	(2%)
NASCLA Exam Transcripts	17	(31%)
• General Building Exam Waiver	10	(11%)
Licensure by Endorsement	25	
• Trade & Experience	22	
• Trade Only	1	
• Experience Only	2	
Certificates of Eligibility Requests	7	(17%)
Certificates of Eligibility Renewals	66	(12%)
Single Project Limit Increases	44	(22%)
Contractors Identified As Veterans	81	(25%)
Business Assistance Program Attendees	17	(55%)
Public Records Requests	18	(0%)

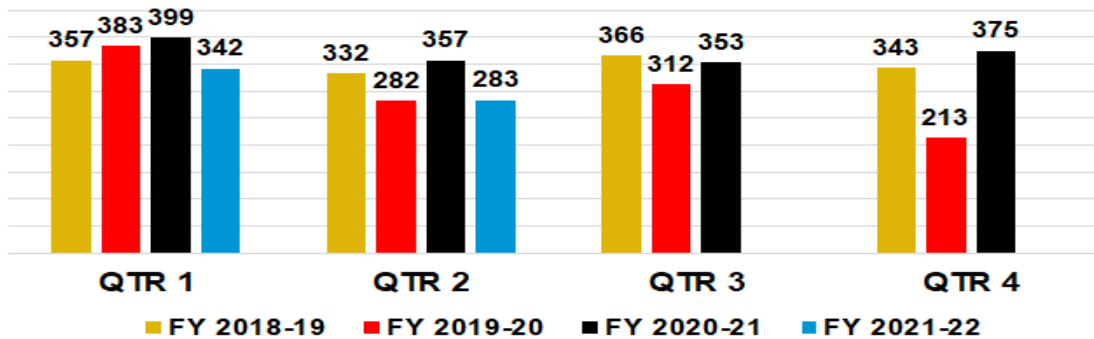
Licensing - New License Application Trends



License Applications By Primary Classification	2nd Qtr 2020-21			2nd Qtr 2021-22		
	In	Out	Total	In	Out	Total
A - General Engineering	26	30	56	28	37	65
AB - General Engineering & General Building		4	4	1	4	5
B - General Building	55	59	114	78	54	132
C-1 Plumbing and Heating	22	6	28	31	5	36
C-2 Electrical	33	38	71	48	27	75
C-3 Carpentry, Maintenance & Minor Repairs	35	7	42	25	7	32
C-4 Painting and Decorating	22	9	31	24	1	25
C-5 Concrete Contracting	14	3	17	17	2	19
C-6 Erecting Signs	2	1	3	4	4	8
C-7 Elevation and Conveyance		1	1		1	1
C-8 Glass and Glazing	8	2	10	6	1	7
C-10 Landscape Contracting	17	1	18	22	2	24
C-11 Spraying Mixtures Containing Cement			0	2		2
C-13 Using Sheet Metal		1	1	2		2
C-14 Steel Reinforcing and Erection	13	10	23	14	3	17
C-15 Roofing and Siding	8	6	14	15	7	22
C-16 Finishing Floors	9	5	14	14	1	15
C-17 Lathing and Plastering	7		7	4	1	5
C-18 Masonry	11	1	12	7	1	8
C-19 Installing Terrazzo and Marble	10	2	12	11		11
C-20 Tiling	6	2	8	9	1	10
C-21 Refrigeration and Air Conditioning	23	10	33	34	5	39
C-23 Drilling Wells & Installing Pumps, Pressure Tanks & Storage Tanks	1	2	3	1	1	2
C-24 Erecting Scaffolds & Bleachers			0		1	1
C-25 Fencing & Equipping Playgrounds		2	2	2		2
C-26 Institutional Contracting		1	1	1	4	5
C-27 Individual Sewerage						
C-28 Fabricating Tanks			0			0
C-30 Installing Equipment to Treat Water	1		1	2		2
C-31 Wrecking	2		2	2		2
C-33 Installing Industrial Machinery			0		1	1
C-36 Installing Urethane	1		1			0
C-37 Solar Contracting			0	1		1
C-38 Installing Equipment used with Liquefied Petroleum & Natural Gas			0			0
C-39 Heaters			0			0
C-40 Specialties Not Authorized by Other Classifications			0	1		1
C-41 Fire Protection						0
Total	326	208	534	406	171	577
% In Nevada						70%
% Out of State						30%

Licensing - Issued License Trends

**NEW LICENSES ISSUED
ANNUAL COMPARISON BY QUARTER**



Issued Licenses By Primary Classification	2nd Qtr 2020-21			2nd Qtr 2021-22		
	In	Out	Total	In	Out	Total
A - General Engineering	19	30	49	9	26	35
AB - General Engineering & General Building	1	1	2	1		1
B - General Building	32	43	75	39	22	61
C-1 Plumbing and Heating	25	3	28	11	4	15
C-2 Electrical	18	31	49	21	20	41
C-3 Carpentry, Maintenance & Minor Repairs	17	6	23	21	1	22
C-4 Painting and Decorating	22	3	25	11	1	12
C-5 Concrete Contracting	10	1	11	7	2	9
C-6 Erecting Signs	1	1	2	1	2	3
C-7 Elevation and Conveyance			3			0
C-8 Glass and Glazing	2	2	4	5		5
C-10 Landscape Contracting	6	1	7	8		8
C-11 Spraying Mixtures Containing Cement		1	1	1		1
C-13 Using Sheet Metal		1	1		1	1
C-14 Steel Reinforcing and Erection	6	6	12	3	3	6
C-15 Roofing and Siding	2	2	4	1	3	4
C-16 Finishing Floors	2	2	4	9		9
C-17 Lathing and Plastering	2		2	3	1	4
C-18 Masonry	8	1	9	6		6
C-19 Installing Terrazzo and Marble	2		2	6	1	7
C-20 Tiling	3	1	4	4	1	5
C-21 Refrigeration and Air Conditioning	19	3	22	16	4	20
C-23 Drilling Wells & Installing Pumps, Pressure Tanks & Storage Tanks		1	1		1	1
C-24 Erecting Scaffolds & Bleachers		1	1			0
C-25 Fencing & Equipping Playgrounds		2	2	2		2
C-26 Institutional Contracting	1	2	3		1	1
C-27 Individual Sewerage		2	2			0
C-28 Fabricating Tanks		1	1			0
C-30 Installing Equipment to Treat Water	2		2	1		1
C-31 Wrecking			0		2	2
C-33 Installing Industrial Machinery	1		1			0
C-36 Installing Urethane			0			0
C-37 Solar Contracting			0	1		1
C-38 Installing Equipment used with Liquefied Petroleum & Natural Gas			0			0
C-39 Heaters	1	1	2			0
C-40 Specialties Not Authorized by Other Classifications	1	2	3			0
C-41 Fire Protection			0			0
Total	203	154	357	187	96	283
% In Nevada			57%			66%
% Out of State			43%			34%

Licensing - Quarter Highlights



VETERANS DISCLOSURE INFORMATION

At time of initial application and upon renewal of a license, information is collected from applicants and licensees concerning whether or not they are a veteran owned business, branch of service and discharge status.

A report of this information for the preceding fiscal year was compiled and submitted to the Department of Veterans Services as required by NRS 417.0193.



PHONE MIGRATION PROJECT

In preparation for the phone system migration, licensing staff participated in plan development for call coverage and routing plans, staff training and implementation efforts.

Migration was completed in October. Work related to call reporting and monitoring is ongoing and as a result current call volume data is unavailable.



RULEMAKING INITIATIVES

Public workshops and hearings were held on two rulemaking initiatives: R022-21 which amended NAC 624.7251 to create fine ranges for new disciplinary violations enacted during the 2021 legislative session; and, R030-21 which established standards for advertisements related to residential photovoltaic systems.

These rule changes were adopted by the Board in November and approved by the Legislative Commission in December.



EXAM PROGRAM UPDATES

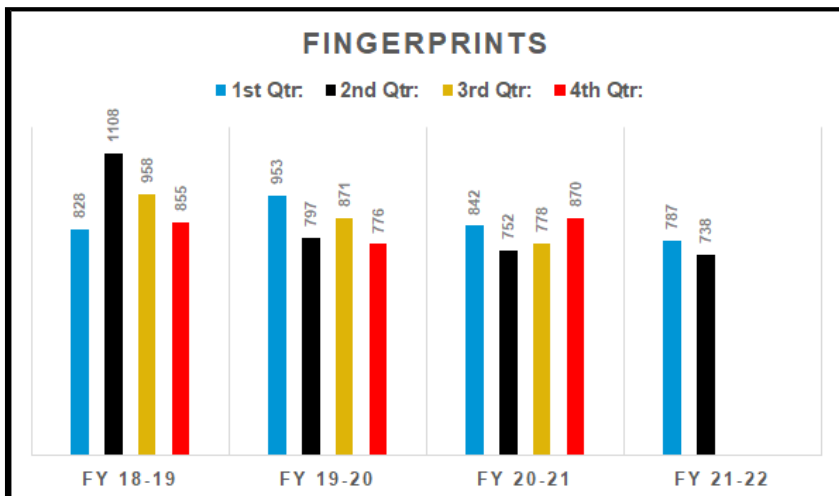
Modifications to the C-2 Electrical and C-2g Photovoltaics trade examinations were completed to address energy storage systems. The new exams were released in December 2021.

Investigations - Background Check Trends

The Nevada State Contractors Board is authorized under NRS 624.265 to request fingerprints from all applicants for licensure for the purposes of conducting criminal background checks, which are used to assess the character of an applicant and verify accuracy and/or omission of information provided on the license application. The Board's use of criminal justice databases is monitored and audited by the State of Nevada and the FBI for compliance with applicable rules, regulations, policies and procedures.



Fingerprint Cards Submitted	738
Applicants with criminal histories	253
Applicants without criminal histories	485
Criminal Histories	34%



BACKGROUND INTERVIEWS AID APPLICATION PROCESS

Interviews with applicants whose history reveals criminal activities of concern afford an opportunity for more in-depth analysis and evaluation before deciding if the conviction would disqualify the applicant.

Of the 6 applicants interviewed regarding criminal history during the reporting period, 3 were recommended for approval and 3 were recommended for denial of licensure.

Investigations - Quarter Statistics

Investigations Highlights October - December 2021

296 Licensed Complaints Opened

- 162 Workmanship (55%)*
- 99 Industrial Regulation (33%)*
- 35 Money Owing (12%)*

* Percentage of total cases

142 Unlicensed Complaints Opened

- 111 Contracting Without A License
- 31 Unlawful Advertising

73 Administrative Citations Issued

- **Licensed Contractors: 42**
 - \$60,300 in Fines
 - \$21,205 in Costs
- **Unlicensed Contractors: 31**
 - \$56,500 in Fines
 - \$19,377 in Costs

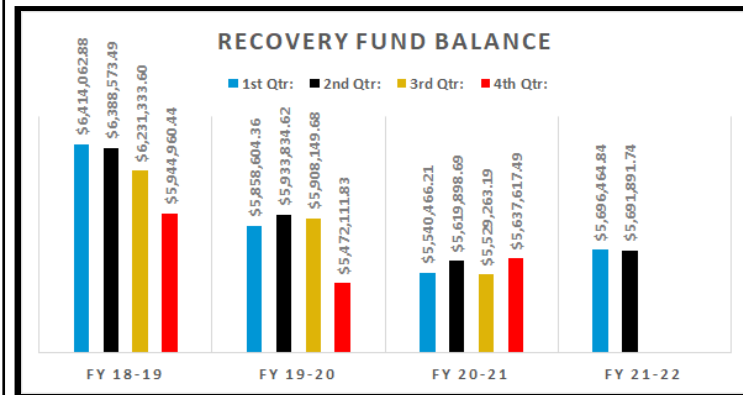
27 Disciplinary Hearings

- 15 Licenses Revoked
- Assessed fines & costs
 - \$37,750 in Fines
 - \$29,937 in Costs

4 Criminal Affidavits Filed with District Attorney Offices

39 Cease & Desist Orders Issued to Unlicensed Contractors

RESIDENTIAL RECOVERY FUND



During the reporting period, the Board opened 19 Recovery Fund cases following receipt of claims from consumers.

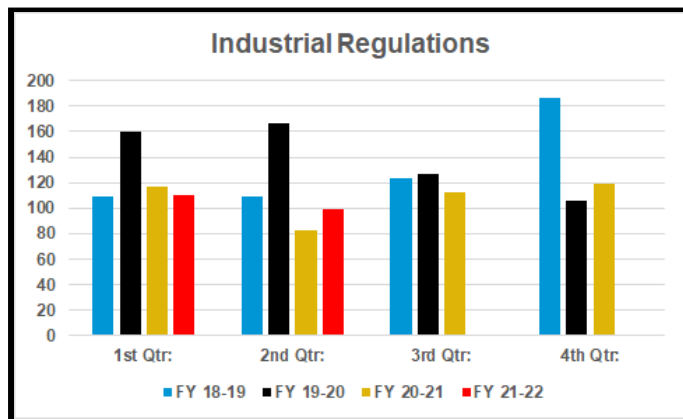
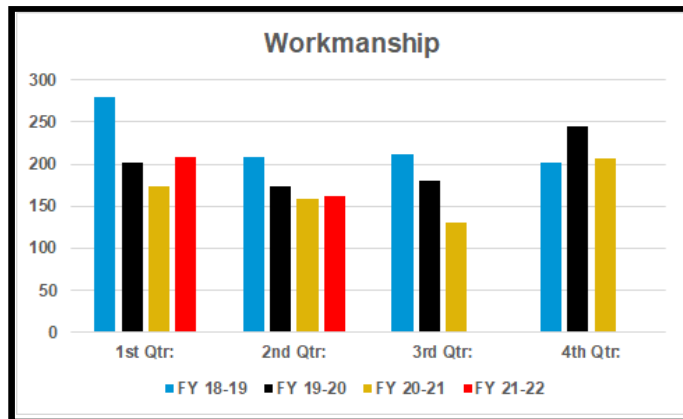
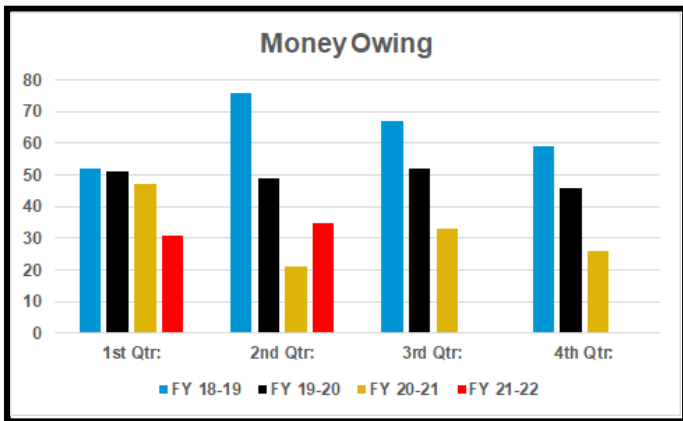
One Recovery Fund meeting was held where 9 claims were considered by the Committee. A total of \$43,015 was awarded to 6 claimants for an average award amount of approximately \$7,169.

As of December 31, 2021, the Recovery Fund maintains a balance of approximately \$5.692 million.

Investigations - Quarter Statistics

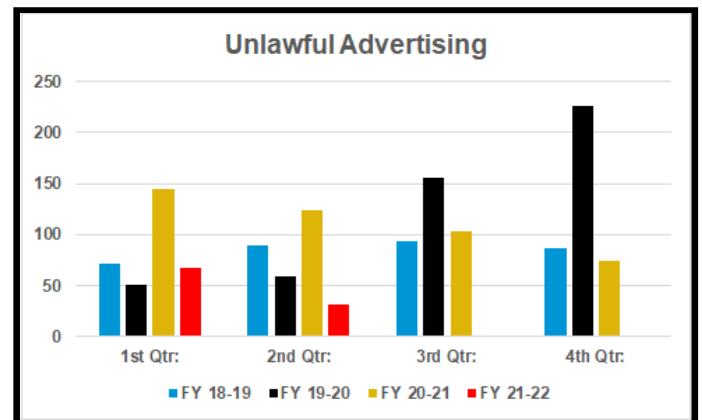
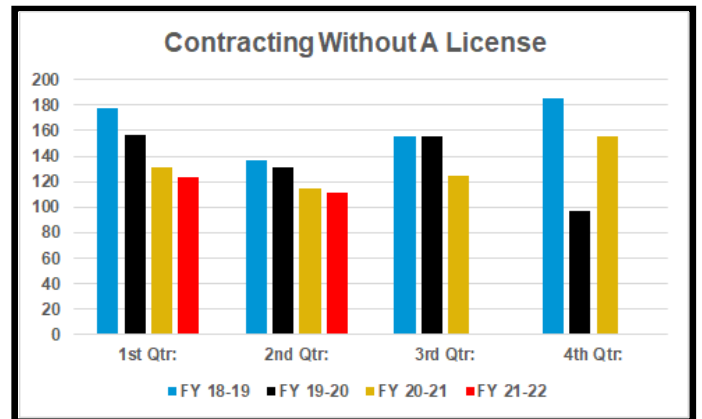
Compliance Enforcement

Complaints Opened Past 4 Years



Criminal Enforcement

Complaints Opened Past 4 Years



Investigations - Significant Cases

Executive Officer Summarily Suspends Contractor's License After Numerous Allegations

In November 2021, Executive Officer Grein summarily suspended a contractor whose actions were deemed to endanger the public health, safety and welfare and do not demonstrate the good character and financial responsibility required for contractors in the State of Nevada.

Board Staff had presented preliminary evidence to the Executive Officer with 9 investigations against the contractor and as many as 4 violations per investigation.

The contractor had promised solar roof systems to multiple homeowners, but did not complete the work to industry standards for most of the homeowners. Additionally, the contractor did not start work, nor deliver materials to 2 of the homeowners. The contractor has a pending hearing for license revocation.

Contractor's Licenses Revoked After Solar Violations Against Northern Nevada Homeowners

In October 2021, Petersen Dean Roofing and Sheet Metal, whose licenses included a C-2G (photovoltaics) license, had their licenses revoked in a disciplinary hearing for violations in four different investigations against Northern Nevada Homeowners. The violations included:

- NRS 624.3017(1) workmanship
- NRS 624.301(1) abandonment (three allegations)
- NRS 624.3013(3) failure to demonstrate financial responsibility
- NRS 624.3018(2) joint liability

Earlier in the year, three of the homeowners affected by this contractor were remedied by the Board's Residential Recovery Fund with awards totaling \$17,686.06.



Senior Victim of Fraud from Unlicensed Contractor, Board Returns Funds Spent

During the Quarter, the NSCB Fraud Unit investigated a complaint from a Nevada senior. The victim had signed a contract with an unlicensed contractor in the amount of \$7,400 for roofing repairs. The unlicensed contractor took a \$4,000 cash only deposit and never returned.

The Fraud Unit's investigation verified the allegation and was able to get the \$4,000 paid back to the victim. In addition, the unlicensed contractor received an Administrative Citation with fines and fees.

Information Technology - 2nd Quarter

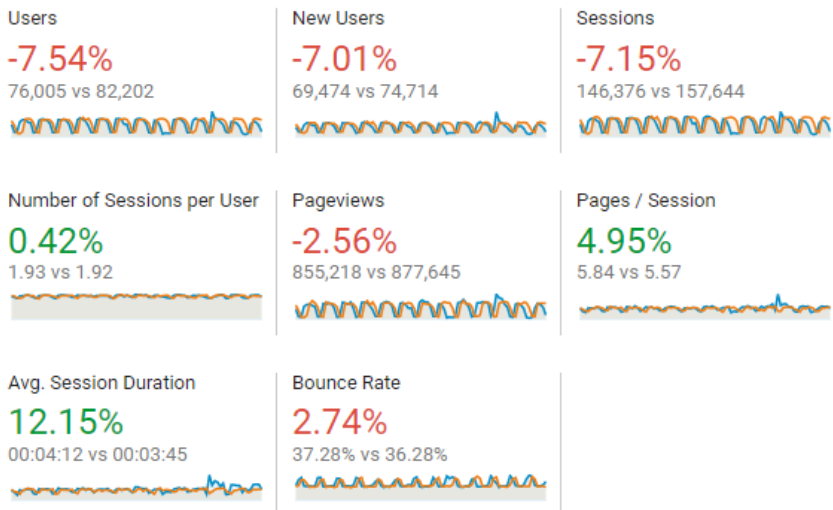
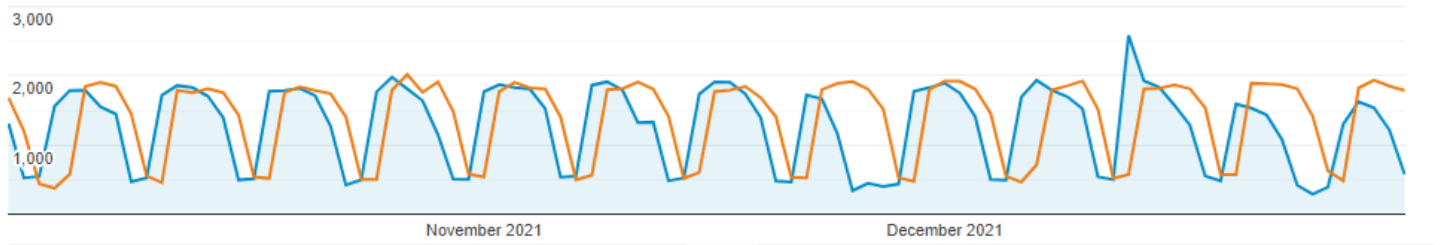
Projects Update

1. Southern Nevada office moved in December. Ongoing work on the new video conference system in the board and meeting rooms. This work is affected by supply chain issues.
2. Phone system. We moved both the offices to the new phone system.
3. Server upgrades. We completed hardware upgrades in the Southern Nevada office. Work is ongoing for the Northern Nevada office.

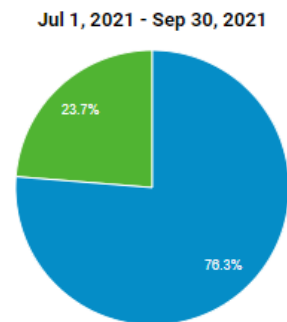
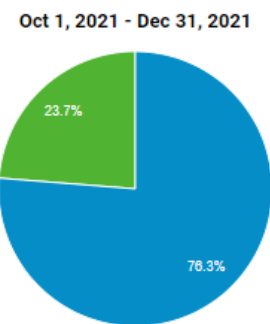
Website Traffic & Statistics

Number of users is down compared to Quarter 1 (see chart below). However, number of users was up 6.58% year over year.

Oct 1, 2021 - Dec 31, 2021: ● Users
 Jul 1, 2021 - Sep 30, 2021: ● Users



■ New Visitor ■ Returning Visitor



Public Information Office

Construction Career Day Highlights Pathways to a Career in Contracting and Construction

In a focused effort to raise awareness of lasting career pathways in construction and boost the state’s skilled-labor workforce, the Nevada State Contractors Board teamed up with the Nevada Contractors Association and other seasoned professionals from across Nevada’s construction industry to participate in Construction Career Day with local high school students at the College of Southern Nevada.

Beyond highlighting the variety of construction careers available, Board Staff had the opportunity to have meaningful conversations with students to help address the core of their respective career interests. Also, Staff shared information about contracting and the Board's role as well as specific insights about the industry.



Board Focuses Communications on Importance of Using Licensed Contractors to Realtors, Developers, and Owners of Real Estate

During the quarter, the Board continued a focus on communications to provide information to owners, developers and real estate professionals on the importance of using licensed contractors. These efforts throughout the fiscal year have included:

- Sending social media kits to real estate industries and groups (statewide)
- NSCB writing two columns for Nevada Realtors Association newsletter
- Engaging with real estate professionals for panels
- Posting social media content tailored to the real estate industry
- Distributing SB 303 announcement email to industry groups (statewide)

Communications Sent to Contractors, Public, and Stakeholders to Inform of Southern Nevada Office Move

To avoid confusion about the move of the Southern Nevada Office, the Board took several steps to inform contractors, the public, media, and other stakeholders. This included physically putting notices on the old office several weeks before the move. Additionally, communications were sent digitally through social medial channels and the website featured updates. Further, the Board sent a news release, and a industry bulletin to contractors. Also, the Board's vendors were sent communications via the mail.

Looking Forward - Quarter 3

The Contractors Board remains steadfast in addressing each of its strategic initiatives for the third quarter. As we continue to provide quality customer service through delivery of our programs and resources, the Board will also be focused on accomplishing the following objectives outlined for the third quarter of FY 2021-22:

- Determine if license requirements can be simplified in areas such as documentation of work experience, financial responsibility, certificate postings and processing deadlines. Recommend changes that reduce barriers and encourage licensure for all qualified candidates
- Review regulations and trade examination content to address changes in technology and construction methods
- Identify ways to automate the paperwork associated with enforcement activities
- Work with industry representatives to identify new ways to address unlicensed contracting activity
- Expand the functionality of the NSCB mobile app
- Continue outreach to potential licensees to spark interest in the contractor profession
- Conduct a joint planning session with the Commission on Construction Education
- Increase Board involvement in NSCB outreach activities
- Evaluate alternatives for providing legal and other professional services in an effort to reduce costs
- Update website content and make recommendations for improved organization and ease of use

It is always a pleasure to keep you informed of the advancements being made toward our strategic goals. With continued movement ahead, I look forward to sharing additional updates with you in the months ahead.



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