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**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
February 17, 2022**

1. CALL TO ORDER:

Chairman Kent Lay called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, February 17, 2022. The meeting was held online via Zoom. Exhibit A is the Meeting Agenda and Exhibit B is a list of public participants identified during the online meeting.

BOARD MEMBERS PRESENT:

Ms. Margaret Cavin
Mr. Bryan Cowart
Mr. Kent Lay
Mr. Jan Leggett
Mr. Boyd Martin

BOARD MEMBERS ABSENT:

Mr. Joe Hernandez
Mr. Steve Menzies

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator
Mr. Brian Hayashi, I.T. Manager
Mr. Michael Phillips, Public Information Officer

LEGAL COUNSEL PRESENT:

Mr. Tim Geswein, Esq.

Ms. Grein stated the agenda was posted in compliance with the open meeting law on the Board's Internet Website, the Public Notice Website, both offices of the Nevada State Contractors Board, and e-mailed electronically to persons who have expressed interest in being kept informed of the Board's meetings.

2. STATEMENT OF THE BOARD'S MISSION

Ms. Grein read the Board's mission statement into the record: "The Nevada State Contractors Board is committed to ensuring the integrity and professionalism of the construction industry in Nevada. The NSCB has the responsibility to promote quality construction by Nevada licensed contractors through a regulatory licensing system designed to protect the health, safety and welfare of the public."

3. PUBLIC COMMENT

Ms. Grein welcomed John Bartlett, Jason Johnston, and Kevin Moore to the Board.

4. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

It was moved and seconded to accept the agenda. MOTION CARRIED.

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein reminded the Board that the annual strategic planning session will be held on March 1, 2022, and the annual regulatory training with Dale Atkinson has been scheduled for April 21, 2022. Ms. Grein also noted that the Board will be hosting the 3rd Annual Hammers & Hope event on March 10, 2022. Finally, Ms. Grein reported that all Board meetings and Disciplinary Hearings will return to in-person meetings starting in April.

5. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes of January 20, 2022. MOTION CARRIED.

6. EXECUTIVE SESSION

- Executive Officer's Report

Ms. Grein reported that she participated in the Nevada Consumer Affairs meeting, attended NASCLA's bi-monthly State Member Call, and moderated the Lied Stem Academy Middle School's Virtual Construction Experts Panel. Ms. Grein also noted that Board staff attended a presentation by Paul Greenwood which focused on addressing and investigating elder abuse in the construction industry.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of January:

- Our Licensing Department:
 - Received 151 new license applications and 238 change applications;
 - Issued 108 new licenses;
 - Approved 678 license renewal applications;
 - Conducted 5 financial reviews
 - Renewed and issued 36 Certificates of Eligibility to receive preference in bidding;
 - Hosted 1 online Business Assistance Programs with 8 participants in attendance.
- Our Investigations Department:
 - Received 98 compliance complaints and 94 criminal complaints;
 - 10 Disciplinary Hearings were held in the month of January.
 - Issued 23 Cease and Desist Orders to unlicensed contractors; and
 - Opened one Recovery Fund claim; and held one Recovery Fund meeting where 4 claims were considered and awarded a total of \$54,132.57.

It was moved and seconded to approve the Monthly Statistics Report. MOTION CARRIED.

- Report of Disciplinary Hearing Outcomes for January 2022

Ms. Grein reported on the disciplinary hearing outcomes for January 2022.

- Report of Application Denial Hearing Outcomes for January 2022

Ms. Grein reported on the application denial hearing outcomes for January 2022.

- Executive Officer's Quarterly Report Pursuant to NAC 624.030 and FY 2021-22 Strategic Plan Second Quarter Activity Update

Ms. Grein and executive staff provided an overview of the quarterly report pursuant to NAC 624.030 and 2021-22 Strategic Plan second quarter activity.

It was moved and seconded to approve Executive Officer's Quarterly Report pursuant to NAC 624.030 and 2021-22 Strategic Plan second quarter activity update. MOTION CARRIED.

- Approval of Review of Expenditures Conducted in Accordance with NRS 622.234

It was moved and seconded to approve the review of expenditures conducted in accordance with NRS 622.234. MOTION CARRIED.

- **Legal Report**
(A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Geswein reported on pending legal matters.

It was moved and seconded to approve the Legal Report. MOTION CARRIED.

- **Subcommittee Reports**

Ms. Grein reported that the Residential Recovery Fund Subcommittee met on January 20, 2022 where \$54,132.57 was awarded to harmed homeowners. Ms. Grein also noted that the next Classification/Regulation Subcommittee meeting has been schedule for February 23, 2022.

7. **APPROVAL OF CONSENT AGENDA:**

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 388)

Mr. Kent Lay made the following disclosures:

- Item #136 (Titan Stairs & Trim Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #226 (I E S Residential Inc.) – Disclosed a past business relationship with the applicant.
- Item #252 (Yesco LLC) – Disclosed a past business relationship with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #98 (Par Western Line Contractors LLC) – Disclosed a personal relationship with the applicant.
- Item #156 (Silegacy Floor Finishing INC) – Disclosed a personal relationship with the applicant.
- Item #193 (Reno Floors LLC) – Disclosed a past business relationship with the applicant.
- Item #201 (United Concrete Specialties Inc.) – Disclosed and abstained based on a past business and personal relationship with the applicant.

Mr. Boyd Martin made the following disclosures:

- Item #38 (DAW Construction Group LLC) – Disclosed a past business relationship with the applicant.
- Item #42 (DLT Construction LLC) – Disclosed a past business relationship with the applicant.
- Item #136 (Titan Stairs & Trim Inc.) – Disclosed a past business relationship with the applicant.
- Item #180 (Install It LLC) – Disclosed a past business relationship with the applicant.
- Item #181 (Johnson Controls Fire Protection LP) – Disclosed a past business relationship with the applicant.
- Item #230-232 (M M C Contractors West Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #238 (Solid State Electric LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #250 (W L Inc) – Disclosed a past business relationship with the applicant.
- Item #252 (Yesco LLC) – Disclosed and abstained based on a current business relationship with

the applicant.

- Item #278 (A R V Construction LLC) – Disclosed and abstained based on a current business relationship with the applicant.

Mr. Bryan Cowart made the following disclosures:

- Item #3 (3Sixty Fabrication LLC) – Disclosed and abstained based on a past business relationship with the applicant.
- Item #126 (Southwest Greenscapes LLC) – Disclosed and abstained based on a past business relationship with the applicant.
- Item #132 (T & M Controls Inc.) – Disclosed and abstained based on a past business relationship with the applicant.
- Item #192 (Q E D S Construction and Development) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #239 (Southern Nevada Drywall Systems LLC) – Disclosed and abstained based on a current business relationship with the applicant.

Mr. Jan Leggett made no disclosures.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

Mr. Leggett left the meeting at 9:19 a.m.

8. NEW APPLICATION DENIAL HEARING

VIP Glass LLC

Nancy D Pruneda, Manager/Proposed CMS & Trade Qualified Individual
(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Exhibit 1 is the Board's Application File.

Nancy D Pruneda was not present for the Hearing.

It was moved and seconded to affirm staff's denial of the application. MOTION CARRIED.

9. PUBLIC COMMENT

There was no one present to offer public comment.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chair Kent Lay at 9:32 a.m.

Respectfully Submitted,


 Crystal Caywood, Recording Secretary

APPROVED:


 Margi A. Grein, Executive Officer


 Kent Lay, Chair