

STEVE SISOLAK
Governor

STATE OF NEVADA



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MEMBERS

Kent Lay, Chairman
Margaret Cavin
Joe Hernandez
Jan B. Leggett
Melissa Maguire
Steve Menzies
Guy M. Wells

**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
July 16, 2020**

1. CALL TO ORDER:

Chairman Kent Lay called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, July 16, 2020. The meeting was held online via Zoom. Exhibit A is the Meeting Agenda and Exhibit B is a list of public participants identified during the online meeting.

BOARD MEMBERS PRESENT:

Mr. Kent Lay
Ms. Margaret Cavin
Mr. Joe Hernandez
Mr. Jan Leggett
Ms. Melissa Maguire
Mr. Steve Menzies

BOARD MEMBERS ABSENT:

Mr. Guy Wells

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. Tim Geswein, Esq.

Ms. Grein stated the agenda was posted in compliance with the open meeting law and Declaration of Emergency Directive 006 on the Board's Internet Website, the Public Notice Website, and e-mailed electronically to persons who have expressed interest in being kept informed of the Board's meetings.

2. STATEMENT OF THE BOARD'S MISSION

Ms. Grein read the Board's mission statement into the record: "The Nevada State Contractors Board is committed to ensuring the integrity and professionalism of the construction industry in Nevada. The NSCB has the responsibility to promote quality construction by Nevada licensed contractors through a regulatory licensing system designed to protect the health, safety and welfare of the public."

3. PUBLIC COMMENT

There were no online public participants to offer public comment and no written public comment was received.

4. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

It was moved and seconded to accept the agenda. MOTION CARRIED.

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein reminded the Board that the Open Meeting Law training will follow today's Board meeting, and noted that the Nevada Ethics training has been scheduled for August 20, 2020. Ms. Grein also noted the Board's annual Contractor Training Day has been tentatively scheduled for August 25, 2020.

5. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes of June 18, 2020. MOTION CARRIED.

6. EXECUTIVE SESSION

- Executive Officer's Report

Ms. Grein reported on staff and Board member training sessions during the month, as well as the approval, distribution and posting of the Board's FY 2020-21 Strategic Plan. Ms. Grein noted her participation in several meetings, including the Federation of Association of Regulatory Boards' (FARB) Governing Members, FARB Portfolio, FARB Super Strategic Action Team, FARBSide chat, the National Association of State Contractor Licensing Agency's Nominations Committee, weekly calls with The Ferraro Group, and her continued participation in the Governor's Office of Workforce Innovation occupational licensing work group. Ms. Grein also reported the Board's IPM consultant was hired following approval by the Board of Examiners, and will be dedicated to identifying solutions to streamline the Board's processes and improving operational efficiencies over the next three months. Lastly, Ms. Grein noted the Board is holding a virtual Senior Awareness Town Hall event on Sunday, July 19 in collaboration with Assemblywoman Shea Backus, as well as a virtual Women in Construction panel discussion with the southern Nevada organization, Unshakeable.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of June:

- The Board's monthly department statistics for June include the following:
 - Licensing Department:
 - Received 182 new license applications and 240 change applications;
 - Issued 99 new licenses;
 - Approved 775 inactive and active license renewal applications; and
 - Renewed and issued 48 Certificates of Eligibility to receive preference in bidding
 - Investigations Department:
 - Opened a total of 233 complaints, including 119 compliance and 114 criminal complaints;
 - Issued 41 Cease and Desist Orders to respondents; and
 - Opened 11 Recovery Fund claims.

It was moved and seconded to approve the Monthly Statistics Report. MOTION CARRIED.

- Review and Approval of Quarterly Financial Reports for the Period Ending June 30, 2020

Ms. Lumbert provided an overview of the Quarterly Financial Reports for the Period Ending June 30, 2020.

It was moved and seconded to approve the quarterly financial reports for the period ending June 30, 2020. MOTION CARRIED.

- Review and Approval of Cash Disbursements and Transfer Journals for the Period Ending June 30, 2020

It was moved and seconded to approve the cash disbursements and transfer journals for the period ending June 30, 2020. MOTION CARRIED.

- Review and Approval of Budget for FY 2020-21

Ms. Grein provided an overview of the FY 2020-21 budget.

It was moved and seconded to approve the Budget for FY 2020-21. MOTION CARRIED.

- Update on the Sunset Subcommittee of the Legislative Commission's Survey of Title 54 Boards and Commissions

Ms. Grein provided an update of the discussion that took place during the June 23, 2020 and June 30, 2020 meetings of the Sunset Subcommittee of the Legislative Commission concerning Title 54 boards and commissions.

- Update on the State Occupational Licensing Review and Reform Grant Awarded to the Office Workforce Innovation by the United States Department of Labor

Ms. Grein provided the Board an update on the state occupational licensing review and reform grant awarded to the Office of Workforce Innovation by the United States Department of Labor.

- Legislative Discussion

Ms. Grein noted no changes have been made to the Board's legislative package, which currently includes three bill draft requests related to Cease and Desist Orders, the Residential Recovery Fund, and Disciplinary Actions. Ms. Grein advised that the Board is continuing to review all areas within its jurisdiction to identify opportunities for improved operations and service delivery.

- Legal Report
Discussion Concerning Potential or Pending Litigation
(A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Geswein reported on pending legal matters.

It was moved and seconded to accept the Legal Report. MOTION CARRIED.

- Subcommittee Reports
Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee.

Ms. Grein reported that there were no subcommittee meetings during the month of June.

- Update Regarding the Status of the Construction Education Fund and Impact of Reductions to the State General Fund for FY 2020-21

Ms. Grein informed the Board of the recommendations made by the Governor's Finance Office during the Legislative Special Session to transfer \$100,000 from the Construction Education Account to the State's General Fund to help mitigate the \$1.2 billion budget deficit. Ms. Grein provided an overview of the Construction Education Fund balance and reported on the adjusted available funds for future grants to be considered at the July 23, 2020 meeting.

7. APPROVAL OF CONSENT AGENDA:

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 370)

Mr. Joe Hernandez made no disclosures.

Mr. Kent Lay made the following disclosure:

- Item #58 (Hearth & Home Specialties, Inc.) – Disclosed and abstained based on an ongoing business relationship with the applicant.

- Item #245 (Colvin Construction, LLC) – Disclosed and abstained based on an ongoing business and personal relationship with the applicant.
- Item #260 (Sunstreet Energy Group, LLC) – Disclosed a past business relationship with the applicant.
- Item #347 (Aristotle Electric, Inc.) – Disclosed a past business relationship with the applicant.

Mr. Jan Leggett made the following disclosures:

- Item #303 (Reno Rock Transport, LLC) – Disclosed and abstained based on an ongoing business relationship with the applicant.

Mr. Steve Menzies made the following disclosures:

- Item #58 (Hearth & Home Specialties, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #63 (Inspired Living, LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #72-74 (Kanmi Construction, LLC) – Disclosed and abstained based on the applicant being a competitor.
- Item #245 (Colvin Construction, LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #315–318 (Vision Flooring, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #70-71 (K C Gage Construction, LLC) – Disclosed a personal relationship with the applicant.
- Item #171 (All Heating & Air, LLC) – Disclosed a past business and personal relationship with the applicant.
- Item #179 (Dynalectric Company of Nevada) – Disclosed a past business and personal relationship with the applicant.
- Item #242 (T F P, Inc.) – Disclosed a past business and personal relationship with the applicant.

Ms. Melissa Maguire made the following disclosures:

- Item #80 (L T Builders, LLC) – Disclosed and abstained based on a personal relationship with the applicant and Ms. Maguire serves on a Board with the applicant.
- Item #129 (Robison Engineering Company, Inc.) – Disclosed and abstained based on an ongoing business and personal relationship with the applicant.
- Item #161-162 (Colbre Grading and Paving of Nevada, Inc.) – Disclosed and abstained based on an ongoing business relationship with the applicant.
- Item #261 (Tricor Construction, LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #324 (Quality Companies, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

- 8. NEW APPLICATION DENIAL HEARING – For Possible Action:**
NEUBECKER WOODWORKS LLC
Eric Edward Neubecker, Manager and Proposed Qualified Individual

Eric Neubecker was present for the hearing.

Exhibit 1 is the Board's Application File.
Exhibit A is the Applicant's Answer.

It was moved and seconded to approve license classification C-3B (Finish Carpentry) with a \$200,000,000 monetary limit and a \$10,000 bond. MOTION CARRIED.

9. PUBLIC COMMENT:

There were no online public participants to offer public comment and no written public comment was received.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chairman Kent Lay at 9:15 a.m.

Respectfully Submitted,


Crystal Caywood, Recording Secretary

APPROVED:


Margi A. Grein, Executive Officer


Kent Lay, Chairman