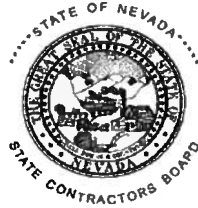


STEVE SISOLAK
Governor

STATE OF NEVADA



MEMBERS
Kent Lay, Chairman
Kevin Burke
Margaret Cavin
Joe Hernandez
Jan B. Leggett
Melissa Maguire
Guy M. Wells

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**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
October 17, 2019**

1. CALL TO ORDER:

Chairman Kent Lay called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, October 17, 2019, State Contractors Board Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Mr. Kent Lay
Mr. Kevin Burke
Ms. Margaret Cavin
Mr. Joe Hernandez
Mr. Jan Leggett
Ms. Melissa Maguire
Mr. Guy Wells

BOARD MEMBERS ABSENT:

None

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator
Ms. Jennifer Lewis, Public Information Officer
Mr. Brian Hayashi, I.T. Manager

LEGAL COUNSEL PRESENT:

Mr. Tim Geswein, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Courthouse and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno, on the Board's Internet Website and the Nevada Public Notice Website, and e-mailed electronically to persons who have expressed interest in being kept informed of the Board's meetings.

2. STATEMENT OF THE BOARD'S MISSION

Ms. Grein read the Board's mission statement into the record: "The Nevada State Contractors Board is committed to promoting public confidence and trust in the competence and integrity of licensees and to protect the health, safety, and welfare of the public."

3. PUBLIC COMMENT

Ms. Grein noted that Patty McGowen has joined the Board as a Document Imaging Clerk.

4. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

It was moved and seconded to accept the agenda. MOTION CARRIED.

- Recommendations for Agenda Items for Future Board Meetings

None.

5. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes of September 19, 2019. MOTION CARRIED.

6. EXECUTIVE SESSION

- Executive Officer's Report

Ms. Grein reported on past meetings, upcoming events, and training opportunities. Ms. Grein also noted that the Board received a proclamation by the Board of Clark County Commissions naming October 15, 2019 as Nevada State Contractors Board Day. Mr. Hernandez and Mr. Leggett volunteered to assist with updates to the current "Blue Book" published by the Nevada Construction Industry Relations Committee.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of September:

- Licensing Department
 - Received 158 new license applications and 213 change applications;
 - Issued 125 new licenses;
 - Approved 51 Financial Reviews;
 - Approved 612 inactive and active license renewal applications;
 - Issued or renewed 40 Certificates of Eligibility;
 - Initiated 4 Actions Related to lapse in Workers' Compensation Insurance on judgement for unemployment compensation;
 - Held 4 new application denial hearings; and
 - Held 2 Business Assistance Programs with 38 participants.
- Investigations Department:
 - Opened a total of 186 complaints, including 129 compliance and 57 criminal complaints;
 - Held 8 Disciplinary Hearings, where five licenses were revoked.
 - A total of \$35,000 in fines and \$15,307 in investigative costs were assessed by the Board;
 - One Recovery Fund meeting was held where 3 cases were heard, one was continued and two were awarded \$5,375.50 collectively.
 - 13 court filings were issued seeking prosecution for 13 misdemeanor charges, 1 Gross Misdemeanor charge, and 2 Felony charges against the alleged suspects; and
 - 27 Cease and Desist orders were issued.
- Additional Board Activities
 - In September, the Board held a regulation workshop and hearing to add language to NAC Chapter 624 concerning the qualifications of a hearing officer and the definition of an employer-employee relationship as defined in NRS Chapter 624, while also amending the language related to forms of experience documentation.
 - Ms. Grein attended the 9th in-state meeting for Nevada's National Occupational Licensing Consortium team, and submitted an article for NASCLA's October newsletter highlighting the changes to the Board's Residential Recovery Fund.
 - The Board conducted three senior presentations to the Fernley Kiwanis, Fallon Rotary, and Reno Kiwanis groups as well as attended a disaster preparedness fair in northern Nevada.
 - Staff participated in a workforce development panel discussion with industry representatives at the Southeast Career and Technical Academy.

It was moved and seconded to approve the Monthly Statistics Report. MOTION CARRIED.

- Report of Disciplinary Hearing Outcomes for September 2019

Ms. Grein provided the Board a report on disciplinary hearing outcomes for September 2019.

- Report of Application Denial Hearing Outcomes for September 2019

Ms. Grein provided the Board a report on application denial hearing outcomes for September 2019.

- Review and Approval of Quarterly Financial Reports for the Period Ending September 30, 2019

Ms. Lumbert provided the Board an overview of the Board's quarterly financial reports for the period ending September 30, 2019.

It was moved and seconded to accept the Quarterly Financial Reports for the Period Ending September 30, 2019. MOTION CARRIED.

- Executive Officer's Quarterly Report Pursuant to NAC 624.030 and 2019-20 Strategic Plan First Quarter Activity Update

It was moved and seconded to accept the Executive Officer's Quarterly Report pursuant to NAC 624.030 and 2019-20 Strategic Plan for the first quarter. MOTION CARRIED.

- Review and Approval of NSCB's FY 2019-20 Succession Plan

It was moved and seconded to approve the FY 2019-20 Succession Plan. MOTION CARRIED.

- Legal Report – For Possible Action
 - Discussion Concerning Potential or Pending Litigation (A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Geswein reported on pending legal matters.

It was moved and seconded to accept the Legal Report. MOTION CARRIED.

- Subcommittee Reports
 - Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee

Ms. Grein reported that the Board held a Recovery Fund meeting on September 19, 2019 where three claims were considered. The Committee continued one claim and awarded the remaining two claims \$5,375.50 collectively. Ms. Grein also noted that she met with the Board's subcommittee to assist with the Board's succession plan.

7. APPROVAL OF CONSENT AGENDA:

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 336)

Mr. Kevin Burke made the following disclosures:

- Item #24 (Cashman Equipment Company) – Disclosed a past business relationship with the applicant.
- Item #163 (Kaiser Garage Doors & Gates, Inc.) – Disclosed a past business relationship with the applicant.
- Item #167 (Nabholz Construction Corporation) – Disclosed a personal relationship with the applicant.
- Item #171 (Quantum Glass & Mirror, Inc.) – Disclosed and abstained based on a current business relationship with the applicant.

- Item #187 (Wal-Mart Stores, Inc.) – Disclosed and abstained based on a past business relationship with the applicant.
- Item #213 (Patrick's Signs, Inc.) – Disclosed a past business relationship with the applicant.

Mr. Guy Wells made the following disclosures:

- Item #4 (All Lit Up Lighting Fans and Design, LLC) – Disclosed and abstained based on a personal relationship and past business relationship with the applicant.
- Item #24 (Cashman Equipment Company) – Disclosed and abstained based on a current and past business relationship with the applicant.
- Item #158 (Harber Company, Inc.) – Disclosed a past business relationship with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #196 (D&D Roofing and Sheet Metal, Inc.) – Disclosed a personal and past business relationship with the applicant.
- Item #205-206 (L A Perks Plumbing & Heating, Inc.) – Disclosed personal and past business relationship with the applicant.
- Item #258-260 (D Double G, LLC) – Disclosed a personal relationship with the applicant.
- Item #299 (A&K Earth Movers, Inc.) – Disclosed a personal relationship with the applicant.

Mr. Joe Hernandez made no disclosures.

Mr. Kent Lay made the following disclosures:

- Item #180 (Titan Stairs & Trim, Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #183 (Vision Sign, Inc.) – Disclosed a past business relationship with the applicant.

Mr. Jan Leggett made the following disclosure:

- Item #196 (D&D Roofing and Sheet Metal, Inc.) – Disclosed a past business relationship with the applicant.
- Item #207 (M&M Construction, Inc.) – Disclosed a personal relationship with the applicant.
- Item #242 (Scott Schumacher) – Disclosed the applicant is a competitor.
- Item #263 (Hill & Dale Landscapes, Inc.) – Disclosed and abstained a personal relationship with the applicant.

Ms. Melissa Maguire made the following disclosures.

- Item #220 (The Electric Company) – Disclosed a personal relationship with the applicant.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

8. NEW APPLICATION DENIAL HEARING

H D COATINGS LLC

Dion Scott Hefferon, Managing Member/Proposed Qualifier

(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Dion Hefferon and witness Kelly Rodriguez were present for the hearing.

Exhibit 1 is the Board's Application File.

Exhibit A is the Applicant's Answer dated October 2, 2019.

It was moved and seconded to accept the applicant's request to withdraw the application. Applicant may reapply after one year and it was ordered the application fee be waived at that time. MOTION CARRIED.

9. NEW APPLICATION DENIAL HEARING

R & A GRANITE TILE MARBLE LLC

Reynaldo Pedro Maldonado, Manager/Proposed Qualified Individual

(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Reynaldo Maldonado was present for the hearing with witness David Allsopp and Counsel Doris Nehme-Tomalka Esq.

Exhibit 1 is the Board's Application File.
Exhibit A is the Applicant's Answer received October 4, 2019.

It was moved and seconded to continue this agenda item for ninety (90) days. MOTION CARRIED.

10. NEW APPLICATION DENIAL HEARING

GEEWHIZ FLOORING LLC

George Edgar Ervin, Manager/Proposed Qualified Individual (Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

George Ervin was present for the hearing.

Exhibit 1 is the Board's Application File.

It was moved and seconded to continue this agenda item for ninety (90) days. MOTION CARRIED.

11. NEW APPLICATION DENIAL HEARING

CARDINAL CONSTRUCTION CORPORATION DBA CARDINAL MANAGEMENT COMPANY

Will Cannon, President/Proposed CMS Qualified Individual

Jeffery Scott Lyon, Proposed Trade Qualified Individual

(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Will Cannon and Glen Clark Cannon were present for the hearing. Jeffery Lyon was not present for the hearing.

Exhibit 1 is the Board's Application File.

It was moved and seconded to continue this agenda item for thirty (30) days. MOTION CARRIED.

12. NEW APPLICATION DENIAL HEARING

CURTIS BROS. INC.

David C. Mansfield, President/Proposed Qualified Individual

(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

David Mansfield was present for the hearing with Counsel Jeff Spencer, Esq.

Exhibit 1 is the Board's Application File.

Exhibit A is the Applicant's Additional Information dated October 10, 2019.

Exhibit B is the Applicant's Correspondence to the Board dated October 14, 2019 and October 16, 2019.

It was moved and seconded to approve license classification B-2 (Residential and Small Commercial) with a \$1,500,000 monetary limit, a personal indemnification from David Mansfield, an annual business and financial review for three (3) years, and a \$30,000 bond. MOTION CARRIED.

13. PUBLIC COMMENT:

There was no one present to offer public comment.

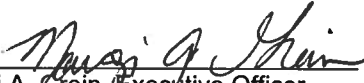
ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chairman Kent Lay at 11:47 p.m.

Respectfully Submitted,


Crystal Caywood, Recording Secretary

APPROVED:


Margi A. Grein, Executive Officer


Kent Lay, Chairman