

**BRIAN SANDOVAL**  
Governor

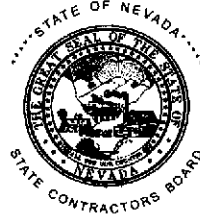
## State Of Nevada

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**MEMBERS**  
Kevin E. Burke, Chairman  
Thomas "Jim" Alexander  
Margaret Cavin  
Donald L. Drake  
Nathaniel W. Hodgson, III  
Stephen P. Quinn  
Guy M. Wells



## STATE CONTRACTORS BOARD

### MINUTES OF THE MEETING July 26, 2012

#### **1. CALL TO ORDER:**

Chairman Burke called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, July 26, 2012, State Contractors Board, Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

#### **BOARD MEMBERS PRESENT:**

Mr. Kevin Burke, Chairman  
Mr. Jim Alexander  
Ms. Margaret Cavin  
Mr. Donald L. Drake  
Mr. Nathaniel W. Hodgson, III  
Mr. Steven Quinn  
Mr. Guy M. Wells

#### **STAFF MEMBERS PRESENT:**

Ms. Margi Grein, Executive Officer  
Mr. George J. Lyford, Director of Investigations  
Mr. Daniel Hammack, Chief of Enforcement  
Ms. Nancy Mathias, Licensing Administrator

#### **LEGAL COUNSEL PRESENT:**

Bruce Robb, Esq., Legal Counsel

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Las Vegas City Hall, Sawyer State Building, Paseo Verde Library, and Reno City Hall, Washoe County Court House and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno and on the Board Internet Website.

#### **a. APPROVAL OF AGENDA**

It was moved and seconded to approve the Agenda **MOTION CARRIED.**

#### **b. UNFINISHED BUSINESS**

There was no unfinished business.

#### **c. FUTURE AGENDAS**

There was no discussion concerning future agendas.

**2. PUBLIC COMMENT**

Jack Regan, Contractor offered his comments regarding the need for better identification of people applying for building permits.

**3. APPROVAL OF MINUTES: JUNE 21, 2012 BOARD MEETING**

It was moved and seconded to approve the Minutes of June 21, 2012 Board Meeting with correction noted by Mr. Quinn. MOTION CARRIED.

**4. ELECTION OF OFFICERS**

It was moved and seconded to approve Guy Wells as the Chairman of the Board. MOTION CARRIED.

Mr. Drake, Mr. Alexander, and Mr. Quinn voted against the motion.

It was moved and seconded to approve Margaret Cavin as the Treasurer of the Board. MOTION CARRIED.

**5. EXECUTIVE SESSION**

**a. Executive Officer's Report**

**b. Review of unaudited financial statements for the period ending June 30, 2012.**

Deb Lumbert presented the unaudited financial report for the period ending June 30, 2012.

It was moved and seconded to approve the unaudited financial report. MOTION CARRIED.

**c. Executive Officer's Quarterly and Annual Report and Strategic Plan Update**

Ms. Grein presented the quarterly and annual report and the strategic plan update for fiscal year 2012.

Ms. Mathias presented the quarterly and annual report from the Licensing Department.

Mr. Lyford presented the quarterly and annual report from the Enforcement Department.

Ms. Turner presented the quarterly and annual highlights of the Public Relations Department.

It was moved and seconded to approve the Quarterly and Annual Reports. MOTION CARRIED.

**d. Use Committees to review and**

Ms. Mathias provided a draft policy concerning the use of committees to review and rule upon matters regarding potential denial of licensure application.

**It was moved and seconded to move forward with the change of policy regarding the use of committees to rule on potential denial of licensure application. MOTION CARRIED.**

**6. PUBLIC COMMENT**

No one was present for public comment.

**7. ADJOURNMENT**

With no further business to come before the Board, the meeting was adjourned by Chairman Burke at 9:45 a.m.

Respectfully Submitted,

  
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Judy Teller, Recording Secretary

APPROVED:

  
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Margi A. Grein, Executive Officer

8/31/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kevin E. Burke, Chairman

8/21/12  
\_\_\_\_\_  
Date