



NEVADA STATE CONTRACTORS BOARD

9670 GATEWAY DRIVE, SUITE 100, RENO, NEVADA, 89521 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150
2310 CORPORATE CIRCLE, SUITE 200, HENDERSON, NEVADA, 89074 (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110
www.nscb.nv.gov

REQUEST TO VOLUNTARILY SURRENDER A LICENSE Voluntarily surrendered licenses cannot be reinstated

License Number(s): _____ Date: _____

Business Name: _____
(Use name as it currently appears on the records of the NSCB)

Principal Place of Business: _____ (Is this a new address? No Yes)

Physical Address: _____
Street Address City County State Zip Code

Mailing Address: _____
Street Address or P.O. Box City County State Zip Code

Phone No.: (_____) _____ Facsimile No.: (_____) _____

Email Address: _____

- Have you attached your wall certificate and pocket card?
 No Yes If no, provide a detailed explanation why they cannot be returned on the line below:

- Are there now any unpaid past due bills for either material, services rendered, or labor for work performed in the State of Nevada?
 No Yes - attach a detailed explanation.
- Are there any liens or stop notices for labor or materials filed on any of your work in the State of Nevada?
 No Yes - attach a detailed explanation.
- Are there any bids, contracts, or incomplete projects pending in the State of Nevada at this time?
 No Yes - attach list.

Note: Make sure this request is properly signed:

- Sole Proprietorship** - Must **PERSONALLY** sign this request.
- General Partnership** - **EACH PARTNER** must sign this request.
- Limited Partnership** - **EACH GENERAL PARTNER** must sign this request.
- *Corporation** - An **OFFICER** of the corporation must sign this request.
- *Limited Liability Company** - A **MEMBER OR MANAGER** must sign this request.

*If **Corporation** or **Limited Liability Company**, a corporate resolution or minutes authorizing the surrender must be provided.

I certify under penalty of perjury that I am authorized to surrender this license.

By: _____ Title: _____
(Signature)

(Print Name)

By: _____ Title: _____
(Signature)

(Print Name)

